

Milwaukee Area Domestic Animal Control Commission (MADACC)

3839 W Burnham St
West Milwaukee, WI 53215
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OPERATIONS COMMITTEE MINUTES

Meeting of February 18, 2014 – 1:00pm

Meeting held at:

MADACC
3839 W Burnham St
West Milwaukee, WI 53215

Members Present: Mr. Ronald Hayward, Village of West Milwaukee
Mr. Paul Ziehler, City of West Allis
Mr. Chris Swartz, Village of Shorewood
Mr. Michael Weber, Village of Hales Corners

Excused: Mr. Don Schaewe, City of Milwaukee
Mr. Eric Pearson, City of Milwaukee
Mr. Derik Summerfield, City of Wauwatosa

Staff Present: Ms. Karen Sparapani, Executive Director, MADACC
Ms. Laura Proeber, Operations Manager, MADACC
Mr. John McDowell, Field Supervisor, MADACC
Ms. Laura Nigbur, Volunteer/Community Outreach Coordinator, MADACC

1. Roll Call

The meeting was convened at 1:00pm roll call was taken by Ms. Proeber and members in attendance; absent and excused were noted.

2. Public Comment

None.

3. Approval of Minutes

a. Meeting of January 21, 2014

Members agreed to hold off approving meeting minutes until next month when members in attendance at the January 21st meeting are present for discussion.

4. Executive Director's Report

a. Statistical Update – January 2014

Ms. Sparapani reported Admissions down 121 animals in January compared to last year.

Ms. Sparapani reported Adoptions and Transfers up for the month and Euthanasia down 9% for the month of January.

Ms. Sparapani reported 133 animals transferred to WHS and 111 animals transferred to Rescue Groups in January.

After discussion, a motion was made by Mr. Ziehler and seconded by Mr. Weber to approve the statistical report for the month of January 2014 as submitted. The motion passed unanimously.

b. Operational Update

Ms. Sparapani reported working with WHS on an ongoing ASPCA project.

Ms. Sparapani reported the architect has firmed up details on the animal housing portion of the feasibility study. The next phase will deal with the treatment area and surgical suite.

Ms. Sparapani reported working with UW Madison veterinary program to have animals spayed by the students then put up for adoption at MADACC or transferred to other agencies for their adoption program.

c. Supervisor's Report

Ms. Nigbur reported dog adoptions events are taking place at Central Bark over the winter months, with MADACC hosting future monthly adoption events in the outside kennels over summer.

Ms. Nigbur reported MADACC participated in Best Friends, "The One", national adoption event which saw 4 long term dogs get adopted and 6 cats over the Valentine weekend.

Ms. Proeber reported on ongoing HVAC repairs.

Mr. McDowell reported the new vehicle has been purchased and should be delivered in the next two weeks.

Mr. McDowell reported the road has been normal for this time of year.

Mr. Ziehler questioned if Greenfield Park's reputation of having a lot of feral cats is true. Mr. McDowell noted he had not heard off any issues. Mr. Ziehler questioned if feral cats can survive the winter we've had this year. Mr. McDowell reported MADACC has seen numerous cases of cats with frost bitten ears, tails and toes, some requiring surgery.

Ms. Sparapani reported for Ms. Fredericksen on the upcoming low cost vaccination clinic. MADACC is requesting clients pre-pay to make the event run smoother.

d. FOM Update

Ms. Sparapani handed out flyers for future adoption events and the upcoming Soiree for Strays event on March 7th.

Ms. Sparapani noted FOM covered the cost of medical fees for the animals adopted during "The One" event.

5. Treasurer's Report

a. Financial Statements –January 2014

Mr. Ziehler requested carrying over the financials to next meeting given limited data for one month of reporting.

b. 2013 Draft Audit

Mr. Ziehler reported excess revenues over expenses in the General Fund of \$66,004, with a beginning balance of \$473,048 in the General Fund going into 2014.

Mr. Ziehler noted the audit will be discussed more in depth next month.

6. Walk-in Cooler

Ms. Proeber reported the original quote for the walk-in cooler is no longer valid. The quote was raised roughly \$1000 due to the cost of the cooler and the installation method. Ms. Proeber questioned if the board would like three new quotes to present, given the change. The board determined due to the change in scope of the project, three new quotes should be presented.

7. Closed Session

The board requested the closed session be held off until next meeting with more members in attendance.

8. Adjournment

There being no further business, a motion was made by Mr. Weber and seconded by Mr. Swartz to adjourn the meeting of February 18, 2014 at 1:27pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber
Operations Manager