

**Milwaukee Area Domestic Animal Control Commission
(MADACC)**

**3839 W. Burnham St.
West Milwaukee, WI 53215
414-649-8640**

**BOARD OF DIRECTOR'S
MINUTES OF THE MEETING**

Meeting of April 15, 2014 at 1:00pm
West Allis City Hall, Room 128
7525 W Greenfield Ave
West Allis, WI 53214

Members Present: Mr. Ron Hayward, City of West Milwaukee
Mr. John Hermes, Village of Greendale
Mr. Paul Ziehler, City of West Allis
Mr. Eric Pearson, City of Milwaukee
Mr. Mike Weber, Village of Hales Corners
Mr. Derik Summerfield, City of Wauwatosa
Mr. Chris Swartz, Village of Shorewood
Mr. Chris Lear, Village of River Hills
Mr. Darren Rausch, City of Greenfield
Mr. Michael West, Village of Fox Point
Mr. Matthew Janecke, Village of Brown Deer
Mr. John Hohenfeldt, City of Cudahy
Mr. Erin Olshefski, Village of Bayside

Staff: Ms. Karen Sparapani, Executive Director, MADACC
Ms. Laura Proeber, Operations Manager, MADACC

1. Roll Call

The meeting was convened at 1:00pm, roll call was taken by Ms. Proeber and members in attendance were noted.

2. Approval of Minutes

a. Meeting of October 15, 2013

After a brief discussion, a motion was made by Mr. Lear and seconded by Mr. West to approve the minutes of the meeting held October 15, 2013.

The motion passed unanimously.

3. President's Report

Mr. Hayward announced Mr. Ziehler will be retiring in May from the City of West Allis. Mr. Hayward noted Mr. Ziehler has been on the MADACC board since its inception.

4. Elections

a. Election of Officers (President, Vice President, Treasurer, Secretary)

Mr. Hayward presented the nomination of officers for the year 2014. After a brief discussion, a motion was made by Mr. Ziehler and seconded by Mr. Hohenfeldt to re-elect Mr. Hayward as President. A motion was made by Mr. Ziehler and seconded by Mr. Hohenfeldt to re-elect Mr. Schaewe as Vice President. A motion was made by Mr. Swartz and seconded by Mr. Weber to elect Mr. Pearson as Treasurer. A motion was made by Mr. Ziehler and seconded by Mr. West to elect Mr. Summerfield as Secretary. All motions passed unanimously.

5. Executive Director's Report

a. Operational Update

Ms. Sparapani reported operations have been going well since last October's meeting. Transfers and Adoptions are up and Euthanasia is down. Ms. Sparapani has been working on re-gaining the trust of placement partners to take in MADACC animals into their own adoption programs.

Ms. Sparapani reported working on pet licensing initiatives. A new informational brochure was created and a program for pet license late fee amnesty is in the works.

Ms. Sparapani reported working with UW-Madison to have veterinary students assist with spaying MADACC animals. So far 53 animals have been spayed for no cost to MADACC. Only 4 of the 53 animals were returned to MADACC, the other 39 were either adopted by vet students or transferred to adoption partners.

Ms. Sparapani reported Friends of MADACC purchased a new cat condo for adoptions in the MADACC lobby, along with \$10,000 in surgical equipment.

Ms. Sparapani reported working with the ASPCA to expand the relationship between MADACC and WHS to provide more positive outcomes for animals at the shelter.

Ms. Sparapani reported MADACC is holding more adoptions events than in previous years. MADACC will hold cat and dog adoption events every weekend in the summer.

Ms. Sparapani reported on MADACC's building renovation project. While complete details are not available at this time, Ms. Sparapani presented a summary packet for meeting attendees. Ms. Sparapani noted MADACC was built by someone with limited animal knowledge. Animal housing is inadequate, creating issues with animal health. Ms. Sparapani noted the renovation plans take into account the many concerns UC Davis had with the shelter when they completed an in depth assessment of MADACC.

6. Treasurer's Report

a. 2013 Audit Report

Mr. Ziehler reported all prior years control deficiencies have been addressed. No new recommendations were presented by the auditor.

Mr. Ziehler reported a General Fund balance of \$473,048, a Debt Service balance of \$36 and a Capital Projects Fund balance of \$223,963.

Mr. Ziehler reported General Fund Revenues were over budget by \$46,485 and Expenses \$17,269 below budget.

Mr. Ziehler reported a Net Position of Governmental Activities of \$2,898,998.

Mr. Ziehler reported General Fund Revenues of \$2,648,280 and Expenses of \$2,582,276, with an excess of revenues over expenditures for the year of \$66,004. With a beginning General Fund balance of \$407,044, the end of year General Fund balance was \$473,048.

Mr. Ziehler reported page 33 of the audit breaks down each category in the General Fund and reports variances with the final budget. Mr. West questioned what was included in Misc. Revenue. Ms. Proeber reported the large excess revenue was due to clearing out the Agency Accounts and from insurance monies received for a damaged vehicle.

After discussion, a motion was made by Mr. West and seconded by Mr. Swartz, to accept the 2013 audit report prepared by Baker Tilly. The motion passed unanimously.

7. Other Business

No other business at this time.

8. Adjournment

There being no further business, a motion was made by Mr. DeGrave and seconded by Mr. Pearson to adjourn the Board of Directors meeting of April 16, 2014 at 1:37pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber
Operations Manager, MADACC