

Milwaukee Area Domestic Animal Control Commission

(MADACC)

3839 W Burnham St

West Milwaukee, WI 53215

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OPERATIONS COMMITTEE MINUTES

Meeting of November 17, 2015 – 1:00pm

Meeting held at:

MADACC

3839 W Burnham St

West Milwaukee, WI 53215

Members Present: Mr. Ronald Hayward, Village of West Milwaukee
Mr. Don Schaewe, City of Milwaukee
Mr. Mark Wyss, City of West Allis
Mr. Michael Weber, Village of Hales Corners
Mr. Derik Summerfield, City of Wauwatosa
Mr. Eric Pearson, City of Milwaukee
Mr. Chris Swartz, Village of Shorewood

Staff Present: Ms. Karen Sparapani, Executive Director, MADACC
Ms. Kathy Shillinglaw, Volunteer & Outreach Coordinator, MADACC
Dr. Libby Gutting, Medical Director, MADACC
Ms. Cindy Fredericksen, Office Supervisor, MADACC
Ms. Lorraine Sweeney, Shelter Supervisor, MADACC

1. Roll Call

The meeting was convened at 1:00pm; roll call was taken by Ms. Shillinglaw and members in attendance, absent and excused were noted.

2. Public Comment

None.

3. Approval of Minutes

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Weber to approve the minutes of the meeting held on October 20, 2015. The motion passed unanimously.

4. Executive Director's Report

a. Statistical Update – October 2015

Ms. Sparapani reported Admissions and Euthanasia are down, Transfers about the same and Adoptions up 13% for the month of October.

Ms. Sparapani reported trends are positive for the year. Total decrease in Admissions is almost 10%, Euthanasia is down from 34% to 21% and Adoptions are up to 19% for the year. Retained animal outcomes are up due to fostering.

After discussion, a motion was made by Mr. Schaeve and seconded by Mr. Weber to approve the statistical report for the month of October 2015 as submitted. The motion passed unanimously.

b. Operational Update

Ms. Sparapani reported that she will be meeting with State Representative Goyke to discuss LRB 1926/1, which is the bill regarding seized animals. The bill is currently in front of the Judicial Committee.

Ms. Sparapani reported she will be making a commencement speech for Vet Technicians graduating from Milwaukee Career College.

Ms. Sparapani reported on several meetings and events. AWARE will be having its annual meeting at MADACC on 11/21. MADACC will also be participating in a joint adoption event later this month.

Ms. Sparapani would like to see consistency in the ordinance fee among the MADACC members. Mr. Heyward recommended to have the item placed on the ICC agenda in order for the initiative to gain traction.

c. Supervisor's Report

Ms. Fredericksen reported her department is fully staffed and has been busy with processing adoptions.

Ms. Sweeney reported her department is also fully staffed. Staff has had to navigate around construction, but are overall upbeat about the renovation.

Ms. Shillinglaw reported she is always in need of volunteers but the current ones are reliable and doing a good job.

Dr. Gutting reported Dr. Stuntebeck from UW-Milwaukee was here for a week discussing pathways for cats.

d. Friends of MADACC Update

Ms. Shillinglaw reported the 7th annual Rockabilly for Rescues will be held on December 12th.

Ms. Shillinglaw reported the Walk, Run & Wag and Soiree are in the planning stages.

5. Treasurer's Report

a. Financial Statements – October 2015

Mr. Pearson reported a General Fund excess of \$596,626.

Mr. Pearson reported a revenue surplus of nearly \$70,000. License fees were at 98% of budget in 2015. Compared to 96% last year. Public charge revenue was at 83% of budget and other revenue was up \$137,000 due to donations and adoptions, which offset impound and board fee decreases.

Mr. Pearson reported Personnel Services Costs will likely be over budget due to health insurance and made mention this was increased in budget year 2016. Overall, Expenses were at 80.5% of budget.

Mr. Schaewe questioned why the ASPCA grant revenues were less than the expenditures. Ms. Sparapani will investigate and report back next month on these figures. Mr. Weber questioned as to whether the grant proceeds would remain in the general fund balance. Mr. Pearson recommended waiting until year end to make a decision on this.

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Weber to approve the financial statements for October 2015 as submitted. The motion passed unanimously.

b. Final Budget Draft

Ms. Sparapani the final budget document has been distributed to the members and placed on the website.

6. Building Renovation Project

a. Building Project Update

Ms. Sparapani reported she is meeting with VJS on some excavation issues that were fixed at a cost of approximately \$40,000 without first consulting MADACC or making a change order.

Ms. Sparapani reported the kennels have been ordered.

Ms. Sparapani reported on her visit with County Executive Abele and Budget Director Steve Kreklow. Paul Ziehler, Mr. Heyward and Mr. Summerfield were also in attendance. Mr. Abele's concern is the County's self-imposed debt limit. The County Comptroller is being consulted on the accounting mechanics of this debt and if this debt can be excluded from the self-imposed limit, the borrowing will presented to the County Board in the first quarter of 2016. The County issues debt in October but Mr. Summerfield commented that Wauwatosa could extend the terms of the promissory note with reasonable assurance that the long term debt will be issued.

7. Adjournment

There being no further business, a motion was made by Mr. Weber and seconded by Mr. Schaewe to adjourn the meeting of November 17, 2015 at 1:41pm. The motion passed unanimously.

Respectfully submitted,

Derik Summerfield
Secretary