

**Milwaukee Area Domestic Animal Control Commission
(MADACC)**

**3839 W. Burnham St.
West Milwaukee, WI 53215
414-649-8640**

**BOARD OF DIRECTOR'S
MINUTES OF THE MEETING**

Meeting of October 20, 2015 at 1:00pm
MADACC
3839 W Burnham St
West Milwaukee, WI 53215

Members Present: Mr. Ron Hayward, City of West Milwaukee
Mr. Mark Wyss, City of West Allis
Mr. Mike Weber, Village of Hales Corners
Mr. Eric Pearson, City of Milwaukee
Mr. Chris Swartz, Village of Shorewood
Mr. Chris Lear, Village of River Hills
Mr. Darren Rausch, City of Greenfield
Mr. Scott Botcher, Village of Fox Point
Mr. John Hohenfeldt, City of Cudahy
Ms. Erin Hirn, Village of Brown Deer
Mr. Paul Boening, Village of Whitefish Bay
Mr. Derik Summerfield, City of Wauwatosa
Mr. Don Schaewe, City of Milwaukee

Staff: Ms. Karen Sparapani, Executive Director, MADACC
Ms. Laura Proeber, Operations Manager, MADACC
Ms. Kathy Shillinglaw, Volunteer & Outreach Coordinator, MADACC

1. Roll Call

The meeting was convened at 1:00pm, roll call was taken by Ms. Proeber and members in attendance were noted.

2. Approval of Minutes

a. Meeting of April 21, 2015

After a brief discussion, a motion was made by Mr. Hohenfeldt and seconded by Mr. Rausch to approve the minutes of the meeting held April 21, 2015.

The motion passed

3. President's Report

Mr. Hayward thanked the Budget Subcommittee for all their hard work.

4. Executive Director's Report

a. Operational Update

Ms. Sparapani reported 2015 has been the best year, statistically. Admissions are down almost 10% with Adoptions up 10% and Euthanasia down 13%.

Ms. Sparapani reported MADACC received a bequest of \$83,000.

Ms. Sparapani reported on two awards MADACC received. The first was through the Public Policy Forum for the intergovernmental collaborative efforts for assisting the court case dogs held at MADACC. The second award was through Best Friends for the collaborative lifesaving efforts between MADACC and BRATS, a volunteer animal transport service.

Ms. Sparapani reported MADACC's new website was designed and implemented for free.

5. Treasurer's Report

a. 2016 Budget

Mr. Pearson reported the 2016 budget includes only a 0.2% increase to billings to members.

Mr. Pearson reported General Fund Revenues of \$2,735,362 and Expenses at \$2,735,269 for a budget surplus of \$93. Mr. Pearson reported a surplus of \$43,715 in the Debt Service Fund and a deficit of \$2,108,926 in Capital Projects – due to the building renovation.

Mr. Pearson reported General Fund Revenues will see an increase of 1.47% in 2016 which includes an increase in revenues for Rabies Vaccinations, Microchips, Vaccines, Adoptions Fees and Donations.

Mr. Pearson reported General Fund Expenses will see an increase of 1.55% in 2016 which includes an increase in Health Insurance, Maintenance Agreements, Telephone/Internet and Microchips. A Contingency Fund of \$9,000 has been included in the 2016 budget.

Mr. Pearson reported Capital Outlay includes the replacement of one vehicle.

Mr. Pearson reported a deficit for Capital Projects, with revenues at \$50,000 and expenditures at \$2,202,734 due to the building expansion. Mr. Pearson noted the 2016 budget includes \$20,000 for a new exterior gate and \$30,000 in office furniture.

Mr. Pearson reported members will be billed for \$200,000 in 2016 for Debt Service.

After discussion, a motion was made by Mr. Swartz and seconded by Mr. Hohenfeldt, to approve the 2016 MADACC budget as submitted. The motion passed unanimously.

6. Building Renovation Project

Ms. Sparapani reported the renovations have begun and should be completed in 7 to 8 months. Ms. Sparapani noted with low animal populations, it is a good time of year for the renovation, as MADACC will be 100% operational during the process.

Ms. Sparapani reported short term funding was provided through Wauwatosa but long term financing has not been secured. Ms Sparapani noted MADACC cannot borrow directly from the State Trust. MADACC would need to go through a municipality to secure the funding.

7. Other Business

No other business at this time.

9. Adjournment

There being no further business, a motion was made by Mr. Lear and seconded by Mr. Swartz to adjourn the Board of Directors meeting of October 20, 2015 at 1:32 pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber
Operations Manager, MADACC