

# Milwaukee Area Domestic Animal Control Commission

## (MADACC)

3839 W Burnham St

West Milwaukee, WI 53215

Phone (414) 649-8640 Fax (414) 763-6234

### OPERATIONS COMMITTEE MINUTES

Meeting of May 21, 2019 – 1:00pm

Meeting held at:

MADACC

3839 W Burnham St

West Milwaukee, WI 53215

**Members Present:** Mr. Mike Neitzke, City of Greenfield  
Mr. Thomas Bell, City of Milwaukee  
Mr. Don Schaewe, City of Milwaukee  
Mr. Derik Summerfield, City of Wauwatosa

**Excused:** Mr. Mark Luberda, City of Franklin  
Ms. Stephanie Janz, Village of River Hills  
Mrs. Rebecca Grill, City of West Allis

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC  
Ms. Laura Proeber, Operations Manager, MADACC

**1. Roll Call**

The meeting was convened at 1:00 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

**2. Public Comment**

None.

**3. Approval of Minutes**

Mr. Summerfield noted the roll call minutes for April 16, 2019 should reflect Mr. Jim Archambo as excused as Mr. Summerfield is now the alternate. A motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the minutes of the meeting held on April 16, 2019 with changes to roll call attendees as stated by Mr. Summerfield. The motion passed unanimously.

**4. Executive Director's Report**

**a. Statistical Update – April 2019**

Ms. Sparapani presented the attached Admissions & Dispositions and Transfer reports (Attachment A).

After discussion, a motion was made by Mr. Schaewe and seconded by Mr. Summerfield to approve the statistical report as presented for the month of April 2019. The motion passed unanimously.

**b. Operational Update**

No update reported.

**c. Supervisor's Report**

No update reported.

**d. Friends of MADACC Update**

Ms. Sparapani reported FOM is will be hosting a shot clinic Saturday, June 1<sup>st</sup> at the Urban Ecology Center in Menomonee Valley.

Ms. Sparapani noted yard signs are available for the municipalities to promote the upcoming Walk, Run, Wag event.

**5. Treasurer's Report**

**a. Financial Statements – April 2019**

Mr. Bell presented the attached MADACC April 2019 Financial Statements summary.

Mr. Bell reported funding for Snow Removal is at 99% but all other accounts are on track and trending the same as in 2018.

After a brief discussion, a motion was made by Mr. Neitzke and seconded by Mr. Summerfield to approve the April 2019 financials as presented. The motion passed unanimously.

**6. Adjournment**

There being no further business, a motion was made by Mr. Schaewe and seconded by Mr. Bell to adjourn the meeting of May 21, 2019 at 1:06pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber  
Operations Manager

Milwaukee Area Domestic Animal Control Commission

2019 Monthly Animal Admissions & Dispositions

		April 1st - April 30th																		
	Admissions		Retained		Adoptions		Died DOA		Died In Care		Euthanized Owner Request		Euthanized Other		Reclaimed		Transferred		Total	
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019
Cat	255	298	81	106	90	99	6	15	2	0	12	13	42	61	11	17	78	72	322	383
Dog	302	372	60	59	63	64	12	19	0	2	17	31	52	51	120	154	59	58	383	438
Other	34	26	22	4	2	1	1	2	0	0	1	0	1	1	0	1	7	20	34	29
<b>Total</b>	<b>591</b>	<b>696</b>	<b>163</b>	<b>169</b>	<b>155</b>	<b>164</b>	<b>19</b>	<b>36</b>	<b>2</b>	<b>2</b>	<b>30</b>	<b>44</b>	<b>95</b>	<b>113</b>	<b>131</b>	<b>172</b>	<b>144</b>	<b>150</b>	<b>739</b>	<b>850</b>
% of Total			22%	20%	21%	19%	3%	4%	0%	0%	4%	5%	13%	13%	18%	20%	19%	18%		
% Change	17.77%		3.68%		5.81%		89.47%		0.00%		46.67%		18.95%		31.30%		4.17%		15.02%	

		January 1st - April 30th																		
	Admissions		Retained		Adoptions		Died DOA		Died In Care		Euthanized Owner Request		Euthanized Other		Reclaimed		Transferred		Total	
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019
Cat	964	1063	81	106	394	509	33	50	5	2	41	50	196	210	45	59	245	215	1040	1201
Dog	1271	1393	60	59	224	280	51	68	1	2	60	115	195	197	461	516	271	230	1323	1467
Other	73	85	22	4	7	2	4	5	0	0	1	6	3	10	3	3	33	57	73	87
<b>Total</b>	<b>2308</b>	<b>2541</b>	<b>163</b>	<b>169</b>	<b>625</b>	<b>791</b>	<b>88</b>	<b>123</b>	<b>6</b>	<b>4</b>	<b>102</b>	<b>171</b>	<b>394</b>	<b>417</b>	<b>509</b>	<b>578</b>	<b>549</b>	<b>502</b>	<b>2436</b>	<b>2755</b>
% Change	10.10%		3.68%		26.56%		39.77%		-33.33%		67.65%		5.84%		13.56%		-8.56%		13.10%	

## Attachment A cont.

Transfers 4/01/19 - 4/30/19

<u>Rescue Group</u>	<u># Animals</u>
WHS	90
URBAN CAT COALITION RESCUE	12
K&R SMALL RESCUE	6
BICHON BUDDIES RESCUE	5
JEFFERSON HUMANE SOCIETY	5
WASH CTY	5
GENE SZYSZKIEWICZ	4
MIT LEIBE SHEP. RESCUE	4
OFF THE CHAIN RESCUE	3
OSHKOSH AREA HUMANE SOCIETY	3
HAWS	3
CARE RESCUE	2
VET	2
BULLIESNFRIENDS RESCUE	1
CYNDI MAGNUSSEN	1
PUGS HUGS RESCUE	1
SHERRY RUPP	1
TLC RESCUE	1
ELMBROOK	1
<b>Grand Total:</b>	<b>150</b>

Transfers 1/01/19 - 4/30/19

<u>Rescue Group</u>	<u># Animals</u>
WHS	288
BICHON BUDDIES RESCUE	42
K&R SMALL RESCUE	21
URBAN CAT COALITION RESCUE	20
SHELTER STORM RESCUE	15
BULLIESNFRIENDS RESCUE	13
CARE RESCUE	13
OFF THE CHAIN RESCUE	13
ONEIDA COUNTY HUMANE SOCIETY	9
JEFFERSON HUMANE SOCIETY	5
MARATHON COUNTY HUMANE SOCIETY	5
MIT LEIBE SHEP. RESCUE	5
OSHKOSH AREA HUMANE SOCIETY	5
WASH CTY	5
GENE SZYSZKIEWICZ	4
OCONTO HUMANE SOCIETY	4
CYNDI MAGNUSSEN	3
PUREBRED CAT RESCUE	3
SMALL SCALE REPTILE RESCUE	3
HAWS	3
VET	3
BASSET BUDDIES RESCUE	2
BREW CITY BULLY RESCUE	2
N CENT MALTESE RESCUE	2
PLAYING AGAIN SAMS RESCUE	2
PUGS HUGS RESCUE	2
ELMBROOK	2
AFFINITY RESCUE	1
COMMUNITY CAT RESCUE	1
CRITTER JUNCTION RESCUE	1
GERMAN POINTER RESCUE	1
MIDWEST DACHSHUND RESCUE	1
NORTHSTAR MINI PIG RESCUE	1
SHERRY RUPP	1
TLC RESCUE	1
<b>Grand Total:</b>	<b>502</b>

**MADACC April 2019 Financial Statements**

Month 4: 33% through year

**Fund Balances page 3**

General Fund \$1,705,138: \$936,514 is unassigned  
Debt Service: \$15,650 (committed), \$0 unassigned  
Capital Projects: \$541,589 all restricted

**Revenues & Expenditures by Fund – page 4**

General Fund

Revenue: \$1,045,900  
Expenditure: \$848,625  
Excess revenue: \$197,275

Beginning Fund balance: \$832,590

End Fund Balance: \$1,029,865

Debt Service: \$15,650 in revenue

Expense: \$0

Beginning Fund Balance: \$0

End Fund Balance: \$15,650

Capital Projects

\$0 revenue

\$9,895 expenditures

\$-9,895 excess revenue

Begin Fund Balance: \$551,484

End Fund Balance: \$541,589

**General Fund Revenues – page 5**

Intergovernmental: \$684,662 (31% of budget)

Licenses & Fees: \$114,192 (73.2% of budget)

Public Charges for Services: \$145,540 (38% of budget)

- Impound Fees: \$11,414 (31.7%)
- Board Fees: \$14,768 (35.2%)
- Adoption Fee: \$80,847 (42.6%)
- Rott/Pit Seminar: \$190 (19%)

- Rabies Vaccination Fee: \$19,636 (35.7%)
- Spay/Neuter: \$28,880(28.9%)
- Service Fees/Euthanasia: \$13,923 (58%)

Interest Income: \$8,426 (44.4% of budget)

Other Revenues: \$60,082 (48.7% of budget)

- Grants: ASPCA (\$15,877) – Non budgeted
- Donations: \$25,028 (38.5% of budget)
- Donations: Spay/neuter: \$4,458 (55.7%)
- Donations: Shelter Improvements: \$2,530 (84.3%)
- Vaccines: \$7,649 (33.3%)

**Total Revenues: \$1,045,901 or 34.9% of budget**

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General Fund Expenditures – page 7

Personnel Service: (8 payrolls) \$600,116 (27.5% of budget)

- Salaries: \$404,006 (26.6%)
- **Overtime: \$8,201 (32.8%)**
- Pension: \$31,737 (32%)
- Health Insurance: \$124,782 (30.1%)
- Life Insurance: \$816 (49.8%)
- Unemployment comp: 0%

Contracted Services: \$169,835 (39.3% of budget)

- Water/Sewer: 25.2% (\$4,277)
- **Snow Removal: 98.9% (\$4,926)**
- Insurance: 37.3% (\$19,373)
- Lawn Care: 0%
- Maintenance accounts:
  - Equipment Maintenance: \$1,841 (12.2%)
  - Building Maintenance: 26.4% (\$5,283)
  - Vehicle Maintenance: 5.8% (\$406)
  - Maintenance Agreements: 22.2% (\$8,865)
- Waste: 25% (\$3,244)
- Legal Services: 27.3% (\$3,273)
- Audit Services: \$10,215 (85.1%)

- Credit Card Fees: 45.2% (\$4,516)
- Energy accounts
  - Natural Gas – 37.1% (\$9,838)
  - Electricity – 28% (\$13,982)
  - Fuel/Oil – 27.7% (\$4,987)
- IT Services: 22.5% (\$450)

Municipal Services & Deposits: \$25,288 (23.3%)

Materials & Supplies: \$53,387 (22%)

- Microchips: \$6,369 (26%)
- Animal Supplies: \$8,645 (12.4%)
- Medical Supplies: \$18,837 (25.5%)
- Vaccines: \$11,723 (32.6%)
- Office Supplies: \$3,616 (36.2%)
- Misc. Expense: \$888 (32.3%)
- Contingency Fund: \$0

Capital Outlay: \$0 (0%)

**Total Expenditures: \$848,625 (28.3%)**

Debt Service Fund: \$15,650 revenue; \$0 exps, variance \$15,650 (p. 11)

Capital Projects Fund: \$0 revenue; \$9,895 exp., (p. 13)

**Long-Term Debt: \$2.170 million (p. 14)**