

**Milwaukee Area Domestic Animal Control Commission
(MADACC)**

**3839 W. Burnham St.
West Milwaukee, WI 53215
414-649-8640**

**BOARD OF DIRECTOR'S
MINUTES OF THE MEETING**

Meeting of October 18, 2016 at 1:00pm
MADACC
3839 W Burnham St
West Milwaukee, WI 53215

Members Present: Mr. Ron Hayward, Village of West Milwaukee
Mr. Rebecca Grill, City of West Allis
Mr. Eric Pearson, City of Milwaukee
Mr. Chris Swartz, Village of Shorewood
Mr. Chris Lear, Village of River Hills
Mr. Michael West, Village of Fox Point
Ms. Erin Hirn, Village of Brown Deer
Mr. Paul Boening, Village of Whitefish Bay
Mr. Derrick Summerfield, City of Wauwatosa
Ms. Jacqueline Ove, City of South Milwaukee
Mr. Sam Dickman, Village of Bayside
Mr. Andrew Wescott-Barten, City of Glendale

Staff: Ms. Karen Sparapani, Executive Director, MADACC
Ms. Laura Proeber, Operations Manager, MADACC

1. Roll Call

The meeting was convened at 1:00pm, roll call was taken by Ms. Proeber and members in attendance were noted.

2. Approval of Minutes

a. Meeting of April 19, 2016

After a brief discussion, a motion was made by Ms. Hirn and seconded by Mr. West to approve the minutes of the meeting held April 19, 2016. The motion passed unanimously.

3. President's Report

Mr. Hayward reported it has been an honor to watch MADACC grow over the years. Mr. West thanked Mr. Hayward for his many years of service.

4. Executive Director's Report

a. Operational Update

Ms. Sparapani reported getting through the renovation while MADACC remained open during construction. There are still ongoing issues with the HVAC system and flooring.

Ms. Sparapani reported the new crematory will be delivered on November 3rd.

Ms. Sparapani reported Euthanasia is down 4% for the year and animals Returned to Owner are up 3%, even with changes to shorten the length of the required stray hold.

Ms. Sparapani reported Admissions for the year are down as more animals are being returned to owners in the field rather than being impounded at MADACC and owned animals are being directed to WHS.

Ms. Sparapani reported MADACC received a grant from the ASPCA to add a Shelter Outcome Manager position and fund the position's salary and benefits for the first year. MADACC hopes to focus on more than just Pit Bulls for adoptions to the public. In future years, the revenue raised by the additional adoptions should fund the new position.

Ms. Sparapani reported Friends of MADACC has subsidized adoption events throughout the year, purchased needed medical equipment and gave MADACC a grant to fund a foster coordinator position during the kitten season.

5. Treasurer's Report

a. 2017 Budget

Mr. Pearson reported the highlights of the 2017 MADACC budget can be found on pages 1 & 2 and include an overall surplus of \$6,301, a General Fund surplus of \$4,337 and an 0.8% increase to billings to members.

Mr. Pearson reported General Fund Revenues of \$2,786,537 and Expenses at \$2,782,200 for a budget surplus of \$4,337. Mr. Pearson noted an increase in Adoption Fee revenues and Donations were budgeted in 2017 along with a 1% merit pay included in Salaries and Wages expenses and a health insurance increase of 3.13%.

Mr. Pearson reported General Fund Revenues will see an increase of 1.87% in 2017.

Mr. Pearson reported General Fund Expenses will see an increase of 2.18% in Personnel Costs, an increase of 1.41% in Contracted Services, a decrease of 0.79% in Materials and Supplies and an increase of 7.41% in Capital Outlay.

Mr. Pearson reported the 2017 budget included \$20,000 for a new exterior gate and \$30,000 for the security system expansion in Capital Projects.

Mr. Pearson reported pages 19 & 20 of the 2017 MADACC budget are estimated numbers for Debt Service. MADACC will be transferring \$170,000 from Capital Projects and \$400,000 from the General Fund to reduce the total amount needed for long term financing for the MADACC renovation.

Mr. Pearson reported Billings to Members are stated on pages 23 to 26 of the 2017 budget.

Mr. West questioned the state of the long term financing. Mr. Summerfield reported Milwaukee County cannot issue debt until 2017, but that Wauwatosa would be capable of issuing long term financing in 2016.

After discussion, a motion was made by Mr. West and seconded by Mr. Dickman, to approve the 2017 MADACC budget as submitted. The motion passed unanimously.

6. Other Business

No other business at this time.

7. Adjournment

There being no further business, a motion was made by Mr. Dickman and seconded by Mr. West to adjourn the Board of Directors meeting of October 18, 2016 at 1:48 pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber
Operations Manager, MADACC