Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W. Burnham St.**

**West Milwaukee, WI 53215**

**414-649-8640**

**BOARD OF DIRECTOR’S**

**MINUTES OF THE MEETING**

## Meeting of October 16, 2018 at 1:00pm

MADACC

3839 W Burnham St
West Milwaukee, WI 53215

Members Present: Mr. Hohenfeldt, City of Cudahy

 Mr. Rebecca Grill, City of West Allis

 Mr. Eric Pearson, City of Milwaukee

Mr. Don Schaewe, City of Milwaukee

Ms. Erin Hirn, Village of Brown Deer

Mr. Derik Summerfield, City of Wauwatosa

Ms. Jacqueline Ove, City of South Milwaukee

Mr. Mark Luberda, City of Franklin

Mr. John Stalewski, Village of West Milwaukee

Ms. Rachel Reiss, City of Glendale

Mr. Darren Rausch, City of Greenfield

Ms. Rebecca Ewald, Village of Shorewood

Mr. Pete Wagner, City of Oak Creek

Mr. Sam Dickman, Village of Bayside

Staff: Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The meeting was convened at 1:05pm, roll call was taken by Ms. Proeber and members in attendance were noted.

1. **Approval of Minutes**
2. Meeting of April 17, 2018

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Ms. Hirn to approve the minutes of the meeting held April 17, 2018. The motion passed unanimously.

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1. **President’s Report**

Mr. Hohenfeldt stated it is an honor to lead MADACC’s board and to be a part of an organization that is so dedicated to the care of animals in Milwaukee County.

1. **Executive Director’s Report**
2. **Operational Update**

Ms. Sparapani reported on October being the busiest month of the year for MADACC.

Ms. Sparapani reported on two long term MADACC employees, including John McDowell who recently retired and Hildie Hirsch, who passed away last month.

Ms. Sparapani reported passing the humane officer training. Ms. Sparapani is looking to get appointed by the municipalities to assist with law enforcement and serve on dangerous dog committees.

Ms. Sparapani reported writing an ordinance with the City of Milwaukee attorney to address trap, neuter, release (TNR).

Ms. Sparapani discussed responsible pet ownership ordinances including banning retractable leashes, leash ordinances and the banning of tethered animals.

Ms. Sparapani also discussed dangerous dog ordinances and getting rid of breed specific legislation.

1. **Treasurer’s Report**
2. **2019 Budget**

Mr. Pearson reported the highlights of the 2019 MADACC budget can be found on pages 1 & 2 and include a General Fund surplus of $260 with a 2.90% increase to billings to members.

Mr. Pearson reported General Fund Revenues of $2,999,869 and Expenses at $2,999,609 for a budget surplus of $260. Mr. Pearson noted an increase in Adoption Fee revenues and Donations were budgeted in 2019 along with a 2% merit pay included in Salaries and Wages expenses and a health insurance decrease of 4.55%.

Mr. Pearson reported General Fund Revenues will see an increase of 1.03% in 2019.

Mr. Pearson reported General Fund Expenses will see an increase of 2.41% in Personnel Costs, a decrease of 4.49% in Contracted Services, a decrease of 0.41% in Materials and Supplies and an increase of 15.00% in Capital Outlay.

Mr. Pearson reported the 2019 budget included $25,000 for a new exterior gate and $10,000 for medical equipment in Capital Projects.

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Mr. Pearson reported Billings to Members are stated on pages 24 to 27 of the 2019 budget.

Ms. Sparapani discussed changes to the organizational chart. Ms. Sparapani noted MADACC is top heavy in management with a high turn over rate for part time staff. More staff is needed in the medical department due to more surgical and treatment needs. Overtime is an issue with not enough staff to cover vacations and sick time. Ms. Sparapani discussed solutions by consolidating management duties, eliminating two management positions and creating Team Leads in each department.

After discussion, a motion was made by Mr. Dickman and seconded by Mr. Rausch, to approve the 2019 MADACC budget and Capital Improvement Plan as submitted. The motion passed unanimously.

1. **Other Business**

 No other business at this time.

**7. Adjournment**

There being no further business, a motion was made by Ms. Reiss and seconded by Mr. Wagner to adjourn the Board of Directors meeting of October 16, 2018 at 1:58 pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager, MADACC