

Milwaukee Area Domestic Animal Control Commission (MADACC)

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West Milwaukee, WI 53215
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OPERATIONS COMMITTEE MINUTES

Meeting of April 16, 2019 – 12:00pm

Meeting held at:

MADACC

3839 W Burnham St

West Milwaukee, WI 53215

- Members Present:** Mr. John Hohenfeldt, Former Mayor, City of Cudahy
Mr. Thomas Bell, City of Milwaukee
Mr. Mark Lubberda, City of Franklin
Ms. Stephanie Janz, Village of River Hills
Mrs. Rebecca Grill, City of West Allis
Mr. Don Schaewe, City of Milwaukee
- Excused:** Mr. Jim Archambo, City of Wauwatosa
- Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC
Ms. Laura Proeber, Operations Manager, MADACC
Ms. Kathy Shillinglaw, Volunteer & Outreach Coordinator, MADACC

1. Roll Call

The meeting was convened at 12:00 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

2. Public Comment

None.

3. Approval of Minutes

After a brief discussion, a motion was made by Ms. Grill and seconded by Ms. Janz to approve the minutes of the meeting held on March 19, 2019 as presented. Mr. Hohenfeldt abstained as he is no longer the Mayor of Cudahy. The motion passed unanimously.

4. Executive Director's Report

a. Statistical Update – March 2019

Ms. Sparapani reported Admissions were up almost 18%, for the month of March compared to last year.

Ms. Sparapani reported Adoptions down 2%, Reclaims up 2%, Transfers down 1% and Euthanasia equal for the month of March.

Ms. Sparapani reported WHS pulled 90 animals, Urban Cat Coalition pulled 12 animals and K&R Small Animal Rescue pulled 6 animals in March.

After discussion, a motion was made by Mr. Schaewe and seconded by Ms. Grill to approve the statistical report for the month of March 2019. Mr. Hohenfeldt abstained as he is no longer the Mayor of Cudahy. The motion passed unanimously.

b. Operational Update

Ms. Sparapani reported the new Veterinarian will be starting July 1st.

Ms. Sparapani reported a new contract Veterinarian will be assisting MADACC with spay/neuters and other miscellaneous surgeries.

c. Supervisor's Report

Ms. Shillinglaw noted it was volunteer appreciation week. With Ms. Sparapani's financial help, volunteers were given mugs and candy as a thank you for their service.

Ms. Shillinglaw reported on an uptick of volunteer applicants this time of year.

Ms. Proeber reported the new van has been ordered.

Mr. Schaewe questioned if there were any updates on WHS and the Brucellosis Virus that has affected several local shelters who took in dogs from South Korea. Ms. Sparapani noted WHS did not take in dogs from out of the country. WHS was asked to take other dogs set to go the shelters impacted by the virus. The virus had no impact on MADACC.

d. Friends of MADACC Update

Ms. Sparapani reported FOM is ramping up for their largest event of the year, Walk, Run, Wag.

5. Treasurer's Report

a. Financial Statements – March 2019

Mr. Bell reported General Fund Revenues at \$863,926 and Expenses at \$643,172 with an excess of revenues over expenditures of \$220,754. With a beginning General Fund balance of \$832,590, the ending General Fund balance in March was \$1,053,344.

Mr. Bell reported revenues in Intergovernmental at 25.00%, License and Fees at 65.23%, Public Charges for Services at 30.72%, Commercial Interest Income at 33.15% and Other Revenues at 43.45% of budget. Overall, Revenues were at 28.80% of budget.

Mr. Bell reported expenses in Personnel Services Costs 20.32%, Contracted Services at 33.09%, Municipal Services and Deposits at 16.22%, Materials and Supplies at 16.41% and Capital Outlay at 0.00% of budget. Overall, Expenses were at 21.44% of budget. Mr. Bell noted Overtime and Snow Removal were running over budget

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Ms. Grill to approve the March 2019 financials as presented. Mr. Hohenfeldt abstained as he is no longer the Mayor of Cudahy. The motion passed unanimously.

6. Use of Restricted Spay/Neuter Funds

Ms. Sparapani discussed using funds in the Donations – Spay/Neuter account for a partnership with Stella & Chewys to offer 400 free spay/neuters to individuals residing in zip codes with the highest intake rates.

7. Adjournment

Mr. Hohenfeldt thanked all the members and staff for all their efforts and support in making MADACC more successful every year.

There being no further business, a motion was made by Mr. Schaewe and seconded by Mr. Lubarda to adjourn the meeting of April 16, 2019 at 12:32pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber
Operations Manager