

Milwaukee Area Domestic Animal Control Commission (MADACC)

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West Milwaukee, WI 53215
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OPERATIONS COMMITTEE MINUTES

Meeting of July 16, 2019 – 1:00pm

Meeting held at:

MADACC

3839 W Burnham St

West Milwaukee, WI 53215

- Members Present:** Mr. Mike Neitzke, City of Greenfield
Mr. Thomas Bell, City of Milwaukee
Mr. Don Schaewe, City of Milwaukee
Mr. Mark Lubberda, City of Franklin
Mrs. Rebecca Grill, City of West Allis
- Excused:** Mr. Jim Archambo, City of Wauwatosa
Ms. Stephanie Janz, Village of River Hills
- Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC
Ms. Laura Proeber, Operations Manager, MADACC
Ms. Kathy Shillinglaw, Volunteer & Outreach Coordinator, MADACC
Dr. Libby Gutting, Medical Director, MADACC

1. Roll Call

The meeting was convened at 1:05 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

2. Public Comment

None.

3. Approval of Minutes

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the minutes of the meeting held on June 18, 2019 as presented. The motion passed unanimously.

4. Executive Director's Report

a. Statistical Update – June 2019

Ms. Sparapani reported Admissions were up 9.64%, for the month of June compared to last year.

Ms. Sparapani reported Adoptions equal, Reclaims down 2%, Transfers down 1% and Euthanasia up 1% for the month of June.

Ms. Sparapani reported WHS pulled 201 animals, Bichon & Little Buddies pulled 8 animals and CARE Rescue pulled 6 animals in June.

After discussion, a motion was made by Mr. Neitzke and seconded by Ms. Grill to approve the statistical report for the month of June 2019. The motion passed unanimously.

b. Operational Update

Ms. Sparapani reported the Stella & Chewy's promotion, the "MADACC 400", has scheduled around 243 free spay/neuter surgeries for members of the public in certain targeted zip codes.

Ms. Sparapani reported the new Veterinarian is a great addition to the MADACC team.

Ms. Sparapani discussed working on the draft budget and confirmed Ms. Grill and Mr. Bell as members of the budget subcommittee.

c. Supervisor's Report

Dr. Gutting reported the new Veterinarian started July 2nd, which enables MADACC to handle most medical cases in-house.

Ms. Shillinglaw reported \$13,000 cash raised at Walk, Run, Wag. Ms. Shillinglaw noted this was her last year heading up the event.

Ms. Shillinglaw reported working on promoting the Stella & Chewy's free spay/neuters.

Ms. Proeber had nothing to report.

d. Friends of MADACC Update

Ms. Sparapani noted she is meeting with the FOM President tomorrow to discuss an upcoming capital campaign for the outdoor playground.

Ms. Sparapani reported FOM brought in a total of \$29,000 for the Walk, Run, Wag event.

5. Treasurer's Report

a. Financial Statements – June 2019

Mr. Bell reported General Fund Revenues at \$1,615,174 and Expenses at \$1,255,315 with an excess of revenues over expenditures of \$359,859. With a beginning General Fund balance of \$832,590, the ending General Fund balance in June was \$1,192,449.

Mr. Bell reported revenues in Intergovernmental at 50.00%, License and Fees at 85.72%, Public Charges for Services at 57.13%, Commercial Interest Income at 66.84% and Other Revenues at 68.5% of budget. Overall, Revenues were at 53.84% of budget.

Mr. Bell reported expenses in Personnel Services Costs 41.60%, Contracted Services at 49.73%, Municipal Services and Deposits at 37.13%, Materials and Supplies at 36.53% and Capital Outlay at 13.09% of budget. Overall, Expenses were at 41.85% of budget. Mr. Bell noted a purchase of an autoclave in Capital Outlay in June.

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Luberda to approve the June 2019 financials as presented. The motion passed unanimously.

6. Adjournment

There being no further business, a motion was made by Mr. Schaewe and seconded by Mr. Luberda to adjourn the meeting of July 16, 2019 at 1:21pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber
Operations Manager