Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of October 15, 2019 – 1:00pm

Meeting held at:

MADACC

3839 W Burnham St
West Milwaukee, WI 53215

**Members Present:** Mr. Michael Neitzke, City of Greenfield

 Mr. Thomas Bell, City of Milwaukee

Ms. Rebecca Grill, City of West Allis

Ms. Stephanie Janz, Village of River Hills

Mr. Jim Archambo, City of Wauwatosa

Mr. Mark Luberda, City of Franklin

**Excused:** Mr. Don Schaewe, City of Milwaukee

1. **Roll Call**

The meeting was convened at 1:00 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Bell and seconded by Ms. Grill to approve the minutes of the meeting held of September 17, 2019 as presented. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update - September 2019**

Ms. Sparapani reported Admissions were up almost 19% or 172 animals, for the month of September compared to last year.

Ms. Sparapani reported Adoptions up 1%, Reclaims equal, Transfers down 10% and Euthanasia up 7% due to multiple cat hoarding cases and dogs seized by police for the month of September.

Ms. Sparapani reported WHS pulled 125 animals, Shelter From the Storm pulled 16 animals and Washington County Humane Society pulled 9 animals in September.

After discussion, a motion was made by Mr. Archambo and seconded by Mr. Bell to approve the statistical report for the month of September 2019. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani discussed MADACC’s involvement in an embezzlement case being investigated by the FBI against MyPayrollHR. The company designated to pay state and federal taxes on MADACC’s behalf did not due so and later reversed payments made to the state. Ms. Sparapani is hoping MADACC’s insurance with cover the loss estimated around $20,000.

**c. Supervisor's Report**

 Ms. Shillinglaw reported 76 cats and 15 dogs were adopted during MADACC’s Empty the Shelter event.

Ms. Shillinglaw reported starting up at the House of Harley again, showcasing adoptable dogs.

 Ms. Proeber reported the preliminary audit has been scheduled for next month.

**d. Friends of MADACC Update**

No updates at this time.

1. **Treasurer’s Report**
	1. **Financial Statements – September 2019**

Mr. Bell reported General Fund Revenues at $2,392,462 and Expenses at $2,013,500 with an excess of revenues over expenditures of $378,962. With a beginning General Fund balance of $832,590, the ending General Fund balance in September was $1,211,552.

Mr. Bell reported revenues in Intergovernmental at 75.00%, License and Fees at 100.37%, Public Charges for Services at 88.94%, Commercial Interest Income at 97.93% and Other Revenues at 101.87% of budget. Overall, Revenues were at 79.75% of budget.

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Mr. Bell reported expenses in Personnel Services Costs 66.28%, Contracted Services at 75.39%, Municipal Services and Deposits at 65.89%, Materials and Supplies at 57.58% and Capital Outlay at 86.62% of budget. Overall, Expenses were at 67.13% of budget.

After a brief discussion, a motion was made by Mr. Neitzke and seconded by Mr. Archambo to approve the September 2019 financials as presented. The motion passed unanimously.

* 1. **Final 2020 Budget Presentation**

No changes were noted to budget from last meeting.

A motion was made by Mr. Luberda and seconded by Mr. Neitzke to accept and present the 2020 Final Budget to the Board of Directors. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Mr. Luberda to adjourn the meeting of October 15, 2019 at 1:49pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager