Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of December 17, 2019 – 1:00pm

Meeting held at:

MADACC

3839 W Burnham St
West Milwaukee, WI 53215

**Members Present:** Mr. Michael Neitzke, City of Greenfield

Mr. Don Schaewe, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

Mr. Jim Archambo, City of Wauwatosa

 Ms. Rebecca Grill, City of West Allis

Mr. Thomas Bell, City of Milwaukee

**Absent:**  Mr. Mark Luberda, City of Franklin

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

 Ms. Kathy Shillinglaw, Volunteer & Outreach Coordinator, MADACC

1. **Roll Call**

The meeting was convened at 1:00 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Ms. Grill to approve the minutes of the meeting held of November 19, 2019 as presented. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – November 2019**

Ms. Sparapani reported Admissions were down almost 15% or 126 animals, for the month of November compared to last year.

Ms. Sparapani reported Adoptions up 3%, Reclaims up 1%, Transfers down 9% and Euthanasia up 2% for the month of November. Ms. Sparapani noted euthanasia was up due to people bringing in feral cats they’ve been feeding all summer. Most are not adoptable.

Ms. Sparapani reported WHS pulled 86 animals, K&R Small Animal Rescue pulled 8 animals and Oneida County Humane Society pulled 7 animals in November.

After discussion, a motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the statistical report for the month of November 2019. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC adopted over 3,000 animals this year for the first time.

Ms. Sparapani reported on a $3,000 grant for Friends of MADACC for a spay/neuter transport program.

Mr. Schaewe stated he would like to recognize Ms. Sparapani and Dr. Gutting as members of the Dangerous Dog panel in Milwaukee. Mr. Schaewe thanked them both for their assistance.

**c. Supervisor's Report**

 Ms. Shillinglaw reported focusing on the “12 Days of Straymas” adoption event.

Ms. Shillinglaw reported 24 individuals attended the last volunteer orientation.

 Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported FOM first shot clinic in 2020 will be on January 19th at Central Bark.

1. **Treasurer’s Report**
	1. **Financial Statements – November 2019**

Mr. Bell reported General Fund Revenues at $3,083,617 and Expenses at $2,467,011 with an excess of revenues over expenditures of $616,606. With a beginning General Fund balance of $832,590, the ending General Fund balance in November was $1,449,196.

Mr. Bell reported revenues in Intergovernmental at 99.98%, License and Fees at 107.32%, Public Charges for Services at 111.44%, Commercial Interest Income at 114.79% and Other Revenues at 113.07% of budget. Overall, Revenues were at 102.79% of budget.

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Mr. Bell reported expenses in Personnel Services Costs 81.20%, Contracted Services at 88.78%, Municipal Services and Deposits at 84.17%, Materials and Supplies at 77.23% and Capital Outlay at 94.83% of budget. Overall, Expenses were at 82.24% of budget.

After a brief discussion, a motion was made by Ms. Janz and seconded by Mr. Schaewe to approve the November 2019 financials as presented. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Schaewe and seconded by Mr. Bell to adjourn the meeting of December 17, 2019 at 1:14pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager