Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of January 21, 2020 – 1:00pm

Meeting held at:

MADACC

3839 W Burnham St
West Milwaukee, WI 53215

**Members Present:** Mr. Michael Neitzke, City of Greenfield

Mr. Don Schaewe, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

Mr. Jim Archambo, City of Wauwatosa

 Ms. Rebecca Grill, City of West Allis

Mr. Thomas Bell, City of Milwaukee

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

 Ms. Kathy Shillinglaw, Volunteer & Outreach Coordinator, MADACC

1. **Roll Call**

The meeting was convened at 1:00 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the minutes of the meeting held of December 17, 2019 with an amendment to reflect Mr. Luberda was excused, not absent. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – December 2019**

Ms. Sparapani reported Admissions were down almost 14% or 75 animals, for the month of December compared to last year.

Ms. Sparapani reported Adoptions up 8%, Reclaims equal, Transfers down 6% and Euthanasia up 3% for the month of December. Ms. Sparapani noted adoptions surpassed 3,000 animals, a first in MADACC history.

Ms. Sparapani reported WHS pulled 61 animals, K&R Small Animal Rescue pulled 5 animals and Off the Chain Rescue pulled 4 animals in December.

Mr. Schaewe congratulated MADACC staff on the number of adoptions in 2019 and for running another successful budget year.

After discussion, a motion was made by Ms. Grill and seconded by Mr. Schaewe to approve the statistical report for the month of December 2019. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC received $5,000 from the Tellier Foundation for spay/neuters.

Ms. Sparapani reported new cat condos have been ordered. The old units that are still usable will be going to organizations that adopt out MADACC animals.

Ms. Sparapani report the recent vaccination clinic was a success. The next will be held the last Saturday in March.

**c. Supervisor's Report**

Ms. Shillinglaw reported on two events in 2020, “Bark after Dark”, an event being held at Konkel Park in Greenfield on July 17th and a House of Harley event on May 30th during Blues Fest.

Ms. Shillinglaw reported an uptick in volunteering. All schedules are full except dog adoption counseling.

 Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported FOM met with Lamar Advertising, to get the message out about spay/neuter in Milwaukee.

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1. **Treasurer’s Report**
	1. **Financial Statements - December 2019**

Mr. Bell reported General Fund Revenues at $3,164,500 and Expenses at $2,808,092 with an excess of revenues over expenditures of $356,408. With a beginning General Fund balance of $832,590, the ending General Fund balance in December was $1,188,998.

Mr. Bell reported revenues in Intergovernmental at 100.00%, License and Fees at 107.11%, Public Charges for Services at 122.43%, Commercial Interest Income at 135.58% and Other Revenues at 105.49% of budget. Overall, Revenues were at 105.49% of budget.

Mr. Bell reported expenses in Personnel Services Costs 92.58%, Contracted Services at 98.84%, Municipal Services and Deposits at 99.35%, Materials and Supplies at 90.48% and Capital Outlay at 93.62% of budget. Overall, Expenses were at 93.62% of budget.

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Ms. Janz to approve the draft December 2019 financials as presented. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Schaewe and seconded by Ms. Grill to adjourn the meeting of January 21, 2020 at 1:18pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager