Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of April 21, 2020 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

Mr. Thomas Bell, City of Milwaukee

 Ms. Rebecca Grill, City of West Allis

 Mr. Michael Neitzke, City of Greenfield

**Absent:**  Mr. Jim Archambo, City of Wauwatosa

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Zoom meeting #196948042 was convened at 1:02 pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Bell and seconded by Mr. Schaewe to approve the minutes of the meeting held of February 18, 2020 and March 17, 2020. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – February/March 2020**

Ms. Sparapani reported Admissions were up in February 11.88% and down in March 14.75% compared to last year.

Ms. Sparapani reported Adoptions up 4%, Reclaims up 1%, Transfers down 3% and Euthanasia unchanged compared to last year.

Ms. Sparapani reported WHS pulled 61 animals in February and 73 in March.

After discussion, a motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the statistical report for the February and March 2020. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC is working reduced hours in the evening.

Ms. Sparapani reported on 52 reptiles seized in West Allis. Ms. Sparapani noted the animals were signed over by the owner and will be transferred out Thursday.

Ms. Sparapani reported receiving a $5,000 grant from HSUS for a pet food pantry for people affected by COVID.

**c. Supervisor's Report**

 Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Nothing to report at this time.

1. **Treasurer’s Report**
	1. **Financial Statements – February/March 2020**

Mr. Bell reported Revenues exceed Expenditures, with nothing to note out of the ordinary.

After discussion, a motion was made by Mr. Neitzke and seconded by Mr. Schaewe to approve the February and March financials as presented. The motion passed unanimously.

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* 1. **Approval of 2019 Audit**

Mr. Bell reported the audit was presented last month but no quorum for approval.

Mr. Bell noted financials look great and nothing out of the ordinary was reported.

After discussion, a motion was made by Mr. Neitzke and seconded by Mr. Schaewe to approve and present the 2019 Audit to the MADACC Board of Directors. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Mr. Schaewe to adjourn the meeting of April 21, 2020 at 1:12pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager