Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of July 21, 2020 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

 Ms. Rebecca Grill, City of West Allis

 Mr. Jim Archambo, City of Wauwatosa

 Mr. Paul Boening, Village of Whitefish Bay

 Mr. Thomas Bell, City of Milwaukee

Mr. Michael Neitzke, City of Greenfield

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Zoom meeting # 93112283253 was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Archambo and seconded by Mr. Bell to approve the minutes of the meeting held on June 16, 2020. The motion passed unanimously.

Milwaukee Area Domestic

Animal Control Commission

Operations Committee

Minutes of the Meeting

July 21, 2020

Page two

1. **Executive Director’s Report**

**a. Statistical Update – June 2020**

Ms. Sparapani reported Admissions were down 23.09% compared to last year.

Ms. Sparapani reported Adoptions up 12%, Reclaims up 1%, Transfers down 16% and Euthanasia down 5% compared to last year.

Ms. Sparapani reported WHS pulled just 19 animals in June, with Urban Cat Coalition taking in 12 feral kittens for rehab and Critter Junction taking in 5 rabbits and chickens.

After discussion, a motion was made by Mr. Bell and seconded by Mr. Neitzke to approve the statistical report for June 2020. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported intakes are increasing, and with no volunteers, the staff has stepped up taking on adoptions, laundry and other tasks. Ms. Sparapani noted staff morale is good and are working well as a team.

Ms. Sparapani reported MADACC has been providing curbside services for vaccines and has ramped up the spay/neuter program.

**c. Supervisor's Report**

 Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported on a zoom meeting with FOM. Donations are down with most events cancelled. FOM is working on a virtual Barktoberfest.

1. **Treasurer’s Report**
	1. **Financial Statements – May/June 2020**

Mr. Bell reported the Capital Outlay purchase in May was for a new washing machine.

Mr. Bell reported the June’s total Revenue at 54.9% of budget and Expenses at 42.2% year to date.

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Archambo to approve the May/June 2020 financials as presented. The motion passed unanimously.

Milwaukee Area Domestic

Animal Control Commission

Operations Committee

Minutes of the Meeting

July 21, 2020

Page three

1. **Water Heater**

Ms. Sparapani reported the water heater at MADACC is non-functional. Ms. Proeber is still working on getting more quotes, but initial estimates are around $9,500. A motion to purchase and install a new water heater up to $10,000 was made by Mr. Neitzke and seconded by Ms. Grill. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Neitzke and seconded by Ms. Grill to adjourn the meeting of July 21, 2020 at 1:24pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager