Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of September 15, 2020 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

 Ms. Rebecca Grill, City of West Allis

 Mr. Jim Archambo, City of Wauwatosa

 Mr. Thomas Bell, City of Milwaukee

Mr. Michael Neitzke, City of Greenfield

Mr. Paul Boening, Village of Whitefish Bay

**Members Excused**: Ms. Stephanie Janz, Village of River Hills

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Zoom meeting # 93112283253 was convened at 1:00pm; roll call was taken by Ms. Sparapani and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Bell to approve the minutes of the meeting held on August 18, 2020. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – August 2020**

Ms. Sparapani reported Admissions were down for the month 18.71% compared to last year.

Ms. Sparapani reported Adoptions up 7%, Reclaims down 1%, Transfers down 9% and Euthanasia down 3% compared to last year.

Ms. Sparapani noted 275 kittens are currently in foster and adoptions are over 2,000 for the year already.

Ms. Sparapani reported WHS pulled 33 animals in August, with Urban Cat Coalition taking in 8 cats and Critter Junction taking in 5 small animals.

After discussion, a motion was made by Mr. Schaewe and seconded by Ms. Grill to approve the statistical report for August 2020. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported two employees currently are out on long term medical leave.

Ms. Sparapani reported no staff at MADACC have tested positive for COVID-19.

Ms. Sparapani reported a high number of sick and injured animals coming in to MADACC.

Ms. Sparapani reported Mayor Kennedy has offered to do MADACC’s racial sensitivity training.

**c. Supervisor's Report**

 Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported that FOM will be holding a virtual Barktoberfest next month.

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1. **Treasurer’s Report**
	1. **Financial Statements – August 2020**

Mr. Bell reported MADACC’s financials look good overall.

Mr. Bell reported the August’s total Revenue at 78.75% of budget and Expenses at 60.57% year to date.

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Neitzke to approve the August 2020 financials as presented. The motion passed unanimously.

* 1. **Draft Budget Discussion**

Mr. Neitzke reported everything in MADACC’s 2021 budget looks reasonable and responsible.

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the proposed budget and present the 2021 Final Budget to the Board of Directors. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Schaewe and seconded by Ms. Grill to adjourn the meeting of September 15, 2020 at 1:15pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager