Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of November 17, 2020 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

 Ms. Rebecca Grill, City of West Allis

 Mr. Kaczmarek, City o West Allis

 Mr. Jim Archambo, City of Wauwatosa

Mr. Paul Boening, Village of Whitefish Bay

Mr. Thomas Bell, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

**Members Excused**: Mr. Michael Neitzke, City of Greenfield

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Bell to approve the minutes of the meeting held on October 20, 2020. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – October 2020**

Ms. Sparapani reported Admissions were down for the month 28.17% compared to last year. Ms. Sparapani noted MADACC is expecting a hoarding case from Oak Creek.

Ms. Sparapani reported Adoptions up 7%, Reclaims up 1%, Transfers down 5% and Euthanasia down 3% compared to last year.

Ms. Sparapani reported WHS pulled 21 animals in October, all microchipped to their organization. Urban Cat Coalition pulled 18 feral kittens and Shelter From the Storm took in 10 animals.

After discussion, a motion was made by Ms. Grill and seconded by Mr. Archambo to approve the statistical report for October 2020. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC’s veterinarian, Dr. Bergeron, will be taking military leave from January through September. Ms. Sparapani noted MADACC will rely on contract veterinarians in his absence and may hire a recent graduate to fill-in for nine months.

Ms. Sparapani reported the online Pit Bull seminar is up and running.

Ms. Janz

**c. Supervisor's Report**

 Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

No updates at this time.

1. **Treasurer’s Report**
	1. **Financial Statements – October 2020**

Mr. Bell reported excess revenue over expenditures of $399,577.

Mr. Bell reported Adoption Fee revenue already $90,829 over budget, with last two months bringing in over $40,000 per month.

Mr. Bell reported MADACC has received $35,000 in non-budgeted grants this year.

After a brief discussion, a motion was made by Mr. Boening and seconded by Ms. Grill to accept and approve the September financials as presented. The motion passed unanimously.

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1. **Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Ms. Grill to adjourn the meeting of November 17, 2020 at 1:15pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager