**BOARD OF DIRECTOR’S**

**MINUTES OF THE MEETING**

## Meeting of April 21, 2020 at 1:30pm

Via Teleconference

**Members Present:** Mr. Michael Neitzke, City of Greenfield

 Mr. John Stalewski, Village of West Milwaukee

 Mr. Jim Archambo, City of Wauwatosa

Mr. Thomas Pavlic, City of Cudahy

Mr. Paul Boening, Village of Whitefish Bay

Mr. Don Schaewe, City of Milwaukee

Mr. Eido Walny, Village of Bayside

Mr. Andy Pedersen, Village of Bayside

Ms. Rebecca Ewald, Village of Shorewood

Ms. Jackie Ove, City of South Milwaukee

Mr. Thomas Bell, City of Milwaukee

Ms. Rebecca Grill, City of West Allis

Ms. Rachel Safstrom, Village of Greendale

Ms. Laurie Miller, City of Oak Creek

Ms. Stephanie Janz, Village of River Hills

**Staff:**  Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Zoom meeting #293908790 was convened at 1:33 pm; roll call was taken by Ms. Proeber and members in attendance were noted.

1. **Approval of Minutes**
2. Meeting of October 22, 2019

After a brief discussion, a motion was made by Mr. Pavlilc and seconded by Mr. Neitzke to approve the minutes of the meeting held October 22, 2019. The motion passed unanimously.

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1. **Officer Elections/Operations Committee Member Replacement**

Mr. Neitzke presented the MADACC Operations Committee slate for nominations which include Mr. Neitzke for President, Mr. Schaewe for Vice President, Ms. Grill for Secretary, Mr. Bell for Treasurer and Mr. Boening for Member at Large.

A motion was made by Ms. Safstrom and seconded by Mr. Stalewski to accept the slate as presented for Officers for 2020. The motion passed unanimously.

1. **President’s Report**

Mr. Neitzke reported it has been a great honor to serve on the commission over the last year and to be a part of a strong community supported organization.

1. **Executive Director’s Report**
2. **Operational Update**

Ms. Sparapani reported MADACC is working reduced hours in the evening.

Ms. Sparapani reported on 52 reptiles seized in West Allis. Ms. Sparapani noted the animals were signed over by the owner and will be transferred out Thursday.

Ms. Sparapani reported receiving a $5,000 grant from HSUS for a pet food pantry for people affected by COVID.

Ms. Sparapani reported MADACC has started the year strong, but COVID regulations have been a bit of a setback.

Ms. Sparapani reported MADACC saw a decrease in animal intakes of almost 15% in March compared to 2019. The average intake in the US has seen a 24% drop.

1. **Treasurer’s Report**
2. **2019 Audit Report**

Mr. Bell reported it was a great year for MADACC financially with no issues to report. Finances are in excellent shape.

A motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the presented 2019 audit. The motion passed unanimously.

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1. **Other Business**
2. **General Fund Balance Policy**

Ms. Sparapani presented a General Fund Policy in which the unassigned general fund balance shall be maintained as December 31 of each year to not be less than 25% of the subsequent years budgeted general fund expenditures.

A motion was made by Mr. Neitzke and seconded by Mr. Pavlic to approve the General fund Policy as presented. The motion passed unanimously.

**8. Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Mr. Archambo to adjourn the Board of Directors meeting of April 21. 2020 at 1:45 pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber, Operations Manager, MADACC