Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of January 19, 2021 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Michael Neitzke, City of Greenfield

Mr. Don Schaewe, City of Milwaukee

Mr. Jim Archambo, City of Wauwatosa

Mr. Paul Boening, Village of Whitefish Bay

Mr. Thomas Bell, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

Ms. Rebecca Grill, City of West Allis

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Bell seconded by Mr. Schaewe to approve the minutes of the meeting held on December 15, 2020. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – December 2020**

Ms. Sparapani reported Admissions were down for the month 15.35% or roughly 100 animals compared to last year.

Ms. Sparapani reported Adoptions up 3%, Reclaims up 2%, Transfers down 4% and Euthanasia down 3% for the month compared to last year.

Ms. Sparapani reported Admissions down 16.35% for the year. Ms. Sparapani noted MADACC saw a record number of Adoptions in 2020 with 3594 cats and dogs placed in new homes with the lowest Admissions in MADACC history.

Ms. Sparapani reported WHS pulled 22 animals, Urban Cat Coalition pulled 5 animals and Fond du Lac Humane Society took in 4 animals.

After discussion, a motion was made by Mr. Bell and seconded by Mr. Archambo to approve the statistical report for December 2020. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported on a meeting next week with a Veterinarian to cover while Dr. Burgeron is on military leave.

Ms. Sparapani reported on uncertainties in 2021. Tough to gauge what to expect in the upcoming year given the continuation of the current pandemic.

Ms. Sparapani reported working on new foster cat programs for neonate kittens and older feral kittens.

**c. Supervisor's Report**

Ms. Proeber reported on meeting with the auditor in December for the preliminary audit. The final audit is scheduled the week of January 25th.

**d. Friends of MADACC Update**

Ms. Sparapani reported FOM submitted for a grant opportunity to purchase incubators to assist with the neonate kittens that come into the shelter.

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1. **Treasurer’s Report**
   1. **Financial Statements – December 2020**

Mr. Bell reported General Fund Revenues at $3,310,255 and Expenses at $2,883,671 with an excess of revenues over expenditures of $426,584. With a beginning General Fund balance of $1,170,467, the ending General Fund balance for December was $1,597,051.

Mr. Neitzke discussed the need to address funds in the Capital Project Fund and possibly designate or assign funds to upcoming capital expenses.

After a brief discussion, a motion was made by Mr. Neitzke and seconded by Mr. Schaewe to accept and approve the draft December financials as presented. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Schaewe and seconded by Mr. Bell to adjourn the meeting of January 19, 2021 at 1:19pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager