Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W. Burnham St.**

**West Milwaukee, WI 53215**

**414-649-8640**

**BOARD OF DIRECTOR’S**

**MINUTES OF THE MEETING**

## Meeting of October 20, 2020 at 1:30pm

Via Teleconference

Microsoft Teams Meeting Conference ID: 301 948 021#

Members Present: Mr. Rebecca Grill, City of West Allis

 Mr. Thomas Bell, City of Milwaukee

 Mr. Don Schaewe, City of Milwaukee

Ms. Susan Hudson, Village of Brown Deer

Mr. Jim Archambo, City of Wauwatosa

Ms. Jacqueline Ove, City of South Milwaukee

Ms. Peggy Steeno, City of Franklin

Ms. Rachel Safstrom, City of Glendale

 Mr. Tom Pavlic, City of Cudahy

 Mr. Darren Rausch, City of Greenfield

 Mr. Scott Botcher, Village of Fox Point

Ms. Rebecca Ewald, Village of Shorewood

Mr. Andy Peterson, Village of Bayside

Mr. Paul Boening, Village of Whitefish Bay

Staff: Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The meeting was convened at 1:30pm, roll call was taken by Ms. Sparapani and members in attendance were noted.

1. **Approval of Minutes**
2. Meeting of April 21, 2020

After a brief discussion, a motion was made by Mr. Archambo and seconded by Ms. Grill to approve the minutes of the meeting held April 21, 2020. The motion passed unanimously.

1. **President’s Report**

President not in attendance.

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1. **Executive Director’s Report**
2. **Operational Update**

Ms. Sparapani reported Admissions are down 15% so far this year, yet Adoptions are up 12%.

Ms. Sparapani reported MADACC has received $18,000 in grants to help with the all the cats and kittens in foster care prior to adoption.

Ms. Sparapani reported over $40,000 in Adoption Fees this past month.

Ms. Sparapani reported no employees have tested positive for COVID-19.

Ms. Sparapani reported on a new training module for HR, safety and sensitivity training.

1. **Treasurer’s Report**
2. **2021 Budget**

Ms. Sparapani reported the highlights of the 2021 MADACC budget can be found on pages 1 & 2 and include a General Fund surplus of $9 with a 1.10% increase to Billings to Members. The $95,000 expense in Capital Projects will cover 2020 and 2021, with members being billed $30,000 in 2021.

Ms. Sparapani reported General Fund Revenues will see an increase of 3.74 % in 2021, with a large portion coming from Adoption Fees and Donations.

Ms. Sparapani reported General Fund Expenses will see an increase of 3.75% in 2021, with an increase in Personnel Costs of 3.88%, an increase of 3.65% in Contracted Services, an increase of 4.80% in Materials and Supplies and a decrease of 8.99% in Capital Outlay.

Mr. Pavlic questioned if there was a way to upgrade the licensing software so data could be shared between municipalities and MADACC. Ms. Sparapani noted that is not possible.

Mr. Botcher suggested looking into getting better rates for Debt Service.

After discussion, a motion was made by Mr. Archambo and seconded by Ms. Grill, to approve the 2021 MADACC Budget as presented. The motion passed unanimously.

1. **Other Business**

 No other business at this time.

**7. Adjournment**

There being no further business, a motion was made by Ms. Grill and seconded by Mr. Pavlic to adjourn the Board of Directors meeting of October 20, 2020 at 1:52 pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager, MADACC