Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of September 21, 2021 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Michael Neitzke, City of Greenfield

Mr. Don Schaewe, City of Milwaukee

 Mr. Jim Archambo, City of Wauwatosa

Mr. Paul Boening, Village of Whitefish Bay

Ms. Rebecca Grill, City of West Allis

 Mr. Thomas Bell, City of Milwaukee

**Absent:** Ms. Stephanie Janz, Village of River Hills

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:03pm; roll call was taken by Ms. Sparapani and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Bell to approve the minutes of the meeting held on August 17, 2021. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – August 2021**

Ms. Sparapani reported Admissions were up 22.86% in August compared to last year.

Ms. Sparapani reported Adoptions were down for the month, with Transfers, Reclaimed and Euthanasia up in August compared to last year.

Ms. Sparapani reported Urban Cat Coalition pulled 29 cats in September with WHS taking in 28 animals.

After discussion, a motion was made by Mr. Boening and seconded by Ms. Grill to approve the statistical report for August 2021. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC received a $10,000 grant for animal adoptions.

Ms. Sparapani reported Dr. Bergeron is back from military leave.

Ms. Sparapani reported on multiple hoarding cases along with an increase of parvo cases among dogs.

**c. Supervisor's Report**

No reports were given.

**d. Friends of MADACC Update**

Ms. Sparapani reported the vaccine clinic sponsored by FOM was well attended with over 180 animals receiving vaccines or microchips.

Ms. Sparapani reported FOM is considering a possible grant for MADACC to hire a full-time adoption counselor.

Ms. Sparapani reported FOM will be hosting Barktoberfest on October 2nd at Estabrook Park.

1. **Treasurer’s Report**
	1. **Financial Statements – August 2021**

Mr. Bell noted there was nothing significant for the month of August, with the financials looking great.

After discussion, a motion was made by Mr. Schaewe and seconded Mr. Archambo to approve the financial report for August 2021. The motion passed unanimously.

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* 1. **Draft MADACC 2022 Budget**

Ms. Sparapani reported no big changes for the 2022 MADACC budget.

Ms. Sparapani reported no monies spent in Capital Projects in 2021 and requested carrying over the $95,000 for a new HVAC unit to 2022 and advised that MADACC will be also requesting to spend another $15K for a new dishwasher in 2022, as the current unit is failing.

After discussion, a motion was made by Mr. Neitzke and seconded Mr. Schaewe to approve and present the 2022 MADACC budget for the full board for final approval, along with moving the purchase of a new dishwasher to 2021 . The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Ms. Grill and seconded by Mr. Schaewe to adjourn the meeting of September 21, 2021 at 1:26pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager