Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of October 19, 2021 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Michael Neitzke, City of Greenfield

Mr. Don Schaewe, City of Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Ms. Rebecca Grill, City of West Allis

Mr. Thomas Bell, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

**Absent:** Mr. Jim Archambo, City of Wauwatosa

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:04pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Bell and seconded by Mr. Schaewe to approve the minutes of the meeting held on September 21, 2021. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – September 2021**

Ms. Sparapani reported Admissions were up 19.86% in September compared to last year.

Ms. Sparapani reported Adoptions and Transfers were down for the month, with Reclaimed and Euthanasia up in September compared to last year.

Ms. Sparapani reported WHS pulled 34 animals, with Urban Cat Coalition taking in 30 cats in September.

After discussion, a motion was made by Mr. Schaewe and seconded by Mr. Bell to approve the statistical report for September 2021. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported she has been busy fielding questions regarding the budget.

Ms. Sparapani reported on community service office training.

Ms. Sparapani reported receiving a $5,000 grant from a former Elmbrook client with another $1,000 donation received from a recent adopter.

Ms. Sparapani reported seeing more animals needing re-homing due to evictions.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported the FOM event, Barktoberfest, was a success.

1. **Treasurer’s Report**
   1. **Financial Statements – September 2021**

Mr. Bell noted there was nothing out of the ordinary for the month of September financials.

After discussion, a motion was made by Mr. Schaewe and seconded Mr. Boening to approve the financial report for September 2021. The motion passed unanimously.

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* 1. **Final Draft MADACC 2022 Budget**

Ms. Sparapani reported the only changes to the budget since the last meeting were to adjust Capital Projects expenses to $110,000 for the purchase of a new HVAC unit and dishwasher.

After discussion, a motion was made by Mr. Neitzke and seconded Mr. Bell to approve and present the 2022 MADACC budget for the full board for final approval. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Mr. Schaewe to adjourn the meeting of October 19, 2021 at 1:16pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager