Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of December 21, 2021 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Mr. Thomas Bell, City of Milwaukee

Mr. Jim Archambo, City of Wauwatosa

**Excused:** Ms. Stephanie Janz, Village of River Hills

Ms. Rebecca Grill, City of West Allis

**Absent:** Mr. Michael Neitzke, City of Greenfield

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:02pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Bell and seconded by Mr. Boening to approve the minutes of the meeting held on November 16, 2021. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – November 2021**

Ms. Sparapani reported Admissions were up 31.29% in November compared to last year.

Ms. Sparapani reported Adoptions were up for the month, Reclaims and Transfers down for the month, with Euthanasia unchanged in November compared to last year.

Ms. Sparapani reported WHS pulled 32 animals, K&R Small Animal Resuce took in 11 rabbits and Shelter From the Storm took in 7 animals.

After discussion, a motion was made by Mr. Archambo and seconded by Mr. Bell to approve the statistical report for November 2021. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported on the recent hire of two part-time employees. Ms. Sparapani noted several staff members are out sick with COVID.

Ms. Sparapani reported the recent vaccine clinic took in more than $6,000.

Ms. Sparapani reported on an upcoming adoption event from 12/26 through 1/08 called “12 Strays of Christmas, focusing on adoptions for rabbits and harder to place animals.

Ms. Sparapani reported the bobcat will be leaving soon.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported the FOM held a strategy meeting on December 11th and decided to bring back the Walk, Run, Wag event, but combine it with their annual Barktoberfest event.

Ms. Sparapani reported FOM will be purchasing MADACC an additional anesthesia unit and incubator for cultures.

Ms. Sparapani reported FOM will be giving MADACC a grant to hire an adoption counselor.

1. **Treasurer’s Report**
   1. **Financial Statements – November 2021**

Mr. Bell noted the financials are looking really good, with Revenues exceeding Expenditures.

After discussion, a motion was made by Mr. Boening and seconded Mr. Schaewe to approve the financial report for November 2021. The motion passed unanimously.

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1. **Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Mr. Boening to adjourn the meeting of December 21, 2021 at 1:13pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager