Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of January 18, 2022 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

 Mr. Thomas Bell, City of Milwaukee

Ms. Stephanie Janz, Village of River Hills

Ms. Rebecca Grill, City of West Allis

**Excused:** Mr. Jim Archambo, City of Wauwatosa

Mr. Michael Neitzke, City of Greenfield

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Bell and seconded by Mr. Boening to approve the minutes of the meeting held on December 21, 2021. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – December 2021**

Ms. Sparapani reported Admissions were up 17.57% in December compared to last year.

Ms. Sparapani reported Adoptions were down for the month, Reclaims and Euthanasia up for the month, with Transfers unchanged in December compared to last year.

Ms. Sparapani reported WHS pulled 26 animals, CARE Rescue took in 7 animals and Off the Chain took 5 animals.

After discussion, a motion was made by Mr. Bell and seconded by Mr. Boening to approve the statistical report for December 2021. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported staffing has been difficult this past month with employees out with COVID, on vacation and the holidays.

Ms. Sparapani reported the Betty White Challenge brought in over $4,000 of donations.

Ms. Sparapani reported on the need to move money from the MADACC checking account. Mr. Schaewe asked Mr. Bell to come with a recommendation next month.

**c. Supervisor's Report**

Ms. Proeber reported the final audit is scheduled for next week.

**d. Friends of MADACC Update**

Ms. Sparapani had nothing to report at this time.

1. **Treasurer’s Report**
	1. **Financial Statements – December 2021**

Mr. Bell reported Revenues over budget by 10.97% and Expenditures under budget by 7.38%. Mr. Bell noted Donations were $32,170.12 over budget and Salaries were $113,683.41 under budget.

After discussion, a motion was made by Mr. Boening and seconded Mr. Schaewe to approve the financial report for November 2021. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Bell and seconded by Ms. Grill to adjourn the meeting of January 18, 2022 at 1:15pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager