Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of January 17, 2023 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Rebecca Grill, City of West Allis

Ms. Jackie Ove, City of South Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Mr. Don Schaewe, City of Milwaukee

 Mr. Michael Neitzke, City of Greenfield

Mr. Jim Archambo, City of Wauwatosa

 Ms.Shaketa Winters, City of Milwaukee

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Schaewe and seconded by Mr. Archambo to approve the minutes of the meeting held on December 20, 2022. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – January 2023**

Ms. Sparapani reported Admissions are up 26.55% for the month and 16.10% for the year compared to 2021. Ms. Sparapani noted MADACC took in 113 animals from a hoarder house in Milwaukee.

Ms. Sparapani reported Transfers and Euthanasia were up, with Adoptions and Reclaims down for the month compared to last year. Ms. Sparapani noted MADACC took in over 11,000 animals in 2022, higher than pre-COVID numbers.

Ms. Sparapani reported WHS took in 55 animals, with Silver Lining Rehab Rescue pulling 44 animals and Washington County Humane Society taking in 29 animals.

After discussion, a motion was made by Mr. Boening and seconded by Mr. Archambo to approve the statistical report for December 2022. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported working on a new program to offer free microchips for reclaimed animals.

Ms. Sparapani reported on an upcoming raffle for a donated BBQ grill.

Ms. Sparapani reported working on an adoption program for special needs animals.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported that the FOM will be finalizing the details for three offsite clinics scheduled throughout the upcoming year.

1. **Treasurer’s Report**
	1. **Financial Statements – December 2022**

Ms. Winters reported the ending General Fund balance for December was $2,715,981, with Revenues exceeding Expenditures by $559,189. Ms. Winters reported Revenues over budget by $297,350 and Expenses under budget by $261,032.

After discussion, a motion was made by Ms. Ove and seconded by Ms. Grill to approve the Treasurer’s Report for December 2022. The motion passed unanimously.

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1. **Closed Session**

A motion was made by Mr. Schaewe and seconded by Ms. Ove at 1:19 pm to conduct a roll call vote to move into closed session per WI Statute 1985.1.c to consider employment, promotion, compensation or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility. In favor: Mr. Neitzke, Mr. Schaewe, Ms. Ove, Mr. Boening, Mr. Archambo, Ms. Winters and Ms. Grill. Opposed: none. Motion passed.

A motion to reconvene into open session was made by Mr. Boening and seconded by Ms. Grill at 1:45pm with a decision to increase the Executive Director’s base salary by 3% with an additional $2,500 performance bonus.

1. **Adjournment**

There being no further business, a motion was made by Mr. Schaewe and seconded by Mr. Archambo to adjourn the meeting of January 17th, 2022, at 1:46pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager