Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W. Burnham St.**

**West Milwaukee, WI 53215**

**414-649-8640**

**BOARD OF DIRECTOR’S**

**MINUTES OF THE MEETING**

## Meeting of October 18, 2022 at 1:30pm

Via Teleconference

Microsoft Teams Meeting Conference ID: 301 948 021#

**Members Present:** Mr. Michael Neitzke, City of Greenfield

Ms. Rebecca Grill, City of West Allis

Mr. Don Schaewe, City of Milwaukee

Mr. Eric Pearson, City of Milwaukee

Mr. Jim Archambo, City of Wauwatosa

Ms. Jackie Ove, City of South Milwaukee

Mr. Andy Pederson, Village of Bayside

Mr. Paul Boening, Village of Whitefish Bay

Mr. John Stalewski, Village of West Milwaukee

Mr. Thomas Pavlic, City of Cudahy

XXXXXX – Missing one member!

**Staff:**  Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The meeting was convened at 1:30pm, roll call was taken by Ms. Proeber and members in attendance were noted.

1. **Approval of Minutes**
2. Meeting of April 19, 2022

After a brief discussion, a motion was made by Mr. Archambo and seconded by Mr. Stalewski to approve the minutes of the meeting held April 19, 2022. The motion passed unanimously.

1. **President’s Report**

Mr. Neitzke stated MADACC is a shining example of a successful intergovernmental commission, providing cost effective services for Milwaukee County

MADACC

Board of Directors

Minutes of the Meeting

October 18, 2022

Page two

1. **Executive Director’s Report**
2. **Operational Update**

Ms. Sparapani reported on the entire animal welfare industry seeing higher intakes, especially with owner surrenders.

Ms. Sparapani reported MADACC lost a few longtime employees in 2022.

Ms. Sparapani reported on developing programs to adjust for the changing times, that assist pet owners with animal care, so their animals do not end up in shelters.

Ms. Sparapani noted October is always a busy month.

1. **Treasurer’s Report**
2. **2023 Budget**

Mr. Sparapani reported on highlights of the 2023 MADACC budget and asked for any questions or concerns. Ms. Sparapani noted an increase of 1% to members.

Ms. Sparapani reported an overall wage increase of 2% for those who did not receive a market adjustment.

Ms. Sparapani reported Contracted Services increased 3.15%, Material & Supplies increased 2.20% and Capital Outlay increased 40.82% due to the purchase of a new van.

Ms. Sparapani reported total Member Billing decreased 0.4% in 2023. With the large surplus, members will not be billed for Capital Projects.

After discussion, a motion was made by Mr. Boening and seconded by Mr. Pavlic, to approve the 2023 MADACC Budget as presented. The motion passed unanimously.

1. **Excess Funds Proposal**

Ms. Sparapani discussed ideas for the use of current excess funds, with most importance going to the employees, with a one-time bonus. Ms. Sparapani discussed the need for new computers and laptops, security cameras, handheld radios, and a new play area with privacy netting behind the building.

After discussion, a motion was made by Mr. Neitzke and seconded by Mr. Pederson, to approve the use of excess funds to support MADACC with employee retention and safety and security with the projects presented. The motion passed unanimously.

MADACC

Board of Directors

Minutes of the Meeting

October 18, 2022

Page three

1. **Other Business**
2. **Ending Overnight Emergency Pick Up Service**

Ms. Sparapani reported on the difficulties of keeping Animal Control Officers due to the on-call overnight shift and her concerns with their safety as they have no way to protect themselves. Ms. Sparapani noted limited number of calls are actually emergencies and most are just transport calls.

Mr. Schaewe noted it is a positive move if MADACC can put resources in other areas.

After discussion, a motion was made by Mr. Schaewe and seconded by Mr. Neitzke, to approve the elimination of the overnight shift for safety and security reasons and to help with recruitment and retention. The motion passed unanimously.

**7. Adjournment**

There being no further business, a motion was made by Mr. Pederson and seconded by Mr. Pavlic to adjourn the Board of Directors meeting of October 18, 2022 at 2:06 pm. The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager, MADACC