Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of July 18, 2023 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Jackie Ove, City of South Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Mr. Jim Archambo, City of Wauwatosa

Ms. Rebecca Grill, City of West Allis

Ms.Shaketa Winters, City of Milwaukee

Mr. Don Schaewe, City of Milwaukee

**Members Excused:** Mr. Mike Neitzke, City of Greenfield

Ms. Jackie Ove, City of South Milwaukee

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Archambo and seconded by Ms. Grill to approve the minutes of the meeting held on June 20, 2023. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – June 2023**

Ms. Sparapani reported Admissions were up 14.23% for the month, or 142 animals, compared to 2022.

Ms. Sparapani reported Reclaims and Adoptions were down for the month, while Transfers and Euthanasia were up for the month compared to last year.

Ms. Sparapani reported Wisconsin Humane Society took in 44 animals, with Chicago Bully Breed Rescue pulling 21 animals and Washington County Humane Society taking in 14 animals.

After discussion, a motion was made by Mr. Archambo and seconded by Mr. Boening to approve the statistical report for June 2023. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported hiring two veterinarians, both starting in August.

Ms. Sparapani reported being contacted by UW-Madison veterinary school with a request for cadavers for students to get hands on training. Ms. Sparapani stated no animals with a known owner or microchip would be used for this purpose. Mr. Schaewe noted it serves a worthwhile purpose and maintains a positive connection between UW-Madison and MADACC.

Ms. Sparapani reported it is a very busy time at MADACC with both an influx of animals and employees on vacation.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani had nothing to report.

1. **Treasurer’s Report**
   1. **Financial Statements –April, May, June 2023**

Ms. Winters reported an ending balance of $3,132,725 in the General Fund for June, with $422,936 in Revenues over Expenses. Ms. Winters reported no change in Debt Service or Capital Projects.

Ms. Winters reported Revenues at 58.12% of the budget and Expenses at 45.81% of the budget for the year.

After discussion, a motion was made by Mr. Archambo and seconded by Ms. Grill to approve the financial report for April/May/June 2023. The motion passed unanimously.

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1. **Adjournment**

There being no further business, a motion was made by Mr. Archambo and seconded by Ms. Grill to adjourn the meeting of July 18, 2023, at 1:15pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager