Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of September 19, 2023 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Jackie Ove, City of South Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Mr. Jim Archambo, City of Wauwatosa

Ms. Rebecca Grill, City of West Allis

Ms.Shaketa Winters, City of Milwaukee

Mr. Don Schaewe, City of Milwaukee

Mr. Mike Neitzke, City of Greenfield

**Members Excused:** Ms. Jackie Ove, City of South Milwaukee

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Boening to approve the minutes of the meeting held on August 15, 2023. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – August 2023**

Ms. Sparapani reported Admissions were up 3.68% for the month, or 44 animals, compared to 2022.

Ms. Sparapani reported Adoptions were down for the month, while Transfers and Euthanasia were up for the month compared to last year. Ms. Sparapani noted MADACC is dealing with a panleukopenia outbreak among the cats, which added to the euthanasia numbers.

Ms. Sparapani reported Wisconsin Humane Society took in 58 animals, with Washington County Humane Society pulling 28 animals and Fond du Lac Humane Society taking in 17 animals.

After discussion, a motion was made by Mr. Archambo and seconded by Mr. Boening to approve the statistical report for August 2023. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported the outbreak of panleukopenia is under control after deep cleaning and quarantining sick cats. UW-Madison veterinarians helped with testing during the outbreak with no cost to MADACC.

Ms. Sparapani reported 82 animals were adopted over the weekend with the current adoption promotion.

Ms. Sparapani reported working on an operational way to manage the flow of animals in the shelter and the need to get more animals into foster.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported the Barktoberfest event was well attended.

1. **Treasurer’s Report**
	1. **Financial Statements –August 2023**

Ms. Winters reported an ending balance of $3,497,871 in the General Fund for August, with $786,809 in Revenues over Expenses. Ms. Winters reported no change in Debt Service or Capital Projects.

Ms. Winters reported Revenues at 81.95% of the budget and Expenses at 59.05% of the budget for the year.

After discussion, a motion was made by Mr. Boening and seconded by Ms. Grill to approve the financial report for August 2023. The motion passed unanimously.

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1. **Adjournment**

There being no further business, a motion was made by Ms. Grill and seconded by Mr. Archambo to adjourn the meeting of September 19, 2023, at 1:18pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager