Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of October 17, 2023 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Jackie Ove, City of South Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Mr. Jim Archambo, City of Wauwatosa

Ms.Shaketa Winters, City of Milwaukee

Mr. Don Schaewe, City of Milwaukee

Mr. Mike Neitzke, City of Greenfield

Ms. Jackie Ove, City of South Milwaukee

**Members Excused:** Ms. Rebecca Grill, City of West Allis

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Mr. Archambo and seconded by Mr. Boening to approve the minutes of the meeting held on September 19, 2023. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – September 2023**

Ms. Sparapani noted MADACC had eight days of no cat intakes, unless sick or injured, in an attempt to eliminate the feline panleukopenia virus that was spreading within the shelter. Therefore, intake numbers are down, and Euthanasia is up for the month.

Ms. Sparapani reported Admissions were down 19.64% for the month, or 237 animals, compared to 2022.

Ms. Sparapani reported Adoptions were down for the month, while Transfers and Euthanasia were up for the month compared to last year.

Ms. Sparapani reported Wisconsin Humane Society took in 66 animals, with Dane County Humane Society taking in 16 animals and Washington County Humane Society pulling 10 animals.

After discussion, a motion was made by Mr. Neitzke and seconded by Mr. Archambo to approve the statistical report for September 2023. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported an animal control officer was severely bitten in the field. A police officer on scene dispatched the animal with a firearm.

Ms. Sparapani reported getting animals in and out of the shelter as quickly as possible.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

No updates at this time.

1. **Treasurer’s Report**
	1. **Financial Statements –September 2023**

Ms. Winters reported an ending balance of $3,289,677 in the General Fund for September, with $578,615 in Revenues over Expenses. Ms. Winters reported no change in Debt Service or Capital Projects.

Ms. Winters reported Revenues at 84.32% of the budget and Expenses at 67.49% of the budget for the year.

After discussion, a motion was made by Mr. Archambo and seconded by Mr. Archambo to approve the financial report for September 2023. The motion passed unanimously.

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* 1. **2024 Final Draft Budget**

Ms. Sparapani reported adjusting the budget since the last meeting to adjust for the rise in the cost of health insurance.

After discussion, a motion was made by Mr. Neitzke and seconded by Mr. Archambo to approve and present the amended 2024 MADACC budget to the full board for final approval. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Mr. Neitzke and seconded by Mr. Archambo to adjourn the meeting of October 17, 2023, at 1:13pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager