Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of November 21, 2023 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Jackie Ove, City of South Milwaukee

Mr. Paul Boening, Village of Whitefish Bay

Mr. Jim Archambo, City of Wauwatosa

Ms.Shaketa Winters, City of Milwaukee

Mr. Mike Neitzke, City of Greenfield

Ms. Jackie Ove, City of South Milwaukee

Ms. Rebecca Grill, City of West Allis

**Members Excused:** Mr. Don Schaewe, City of Milwaukee

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Boening to approve the minutes of the meeting held on October 17, 2023. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – October 2023**

Ms. Sparapani reported Admissions were up 6.01% for the month, or 66 animals, compared to 2022.

Ms. Sparapani reported Adoptions were down for the month, while Reclaims and Euthanasia were for the month compared to last year.

Ms. Sparapani reported Wisconsin Humane Society took in 31 animals, with Shelter from the Storm taking in 16 animals and Urban Cat Coalition pulling 14 kittens.

After discussion, a motion was made by Ms. Grill and seconded by Ms. Ove to approve the statistical report for October 2023. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC’s biggest issue currently is staffing. Staff are leaving and replacements are hard to find at the wages currently offered. If MADACC can’t pay a better wage, we are not going to get good people who stay. Ms. Sparapani would like to make an amendment to the 2024 budget to include additional resources to personnel costs, but approval would not be possible until the full board meeting in April.

Ms. Grill stated she has access to a database with salaries ranges for positions all throughout the country. Ms. Grill noted that a special meeting could be held to approve pay increases, so MADACC does not have to wait until April.

Mr. Neitzke noted that Greenfield has had to make similar increases to wages for comparable staffing needs.

Ms. Sparapani stated she will put something together for next month’s meeting for the committee to review.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

No updates at this time.

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1. **Treasurer’s Report**
	1. **Financial Statements –October 2023**

Ms. Winters reported an ending balance of $3,076,837 in the General Fund for October, with $365,775 in Revenues over Expenses. Ms. Winters reported no change in Debt Service or Capital Projects.

Ms. Winters reported Revenues at 86.35% of the budget and Expenses at 75.71% of the budget for the year.

After discussion, a motion was made by Ms. Grill and seconded by Mr. Archambo to approve the financial report for October 2023. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Ms. Grill and seconded by Mr. Archambo to adjourn the meeting of November 21, 2023, at 1:29pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager