Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of December 19, 2023 – 1:00pm

Meeting Via Teleconference

**Members Present:** Mr. Don Schaewe, City of Milwaukee

Ms. Jackie Ove, City of South Milwaukee

Mr. Jim Archambo, City of Wauwatosa

Ms.Shaketa Winters, City of Milwaukee

Mr. Mike Neitzke, City of Greenfield

Ms. Jackie Ove, City of South Milwaukee

Ms. Rebecca Grill, City of West Allis

**Members Excused:** Mr. Paul Boening, Village of Whitefish Bay

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:00pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Ms. Ove to approve the minutes of the meeting held on November 21, 2023. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update – November 2023**

Ms. Sparapani reported Admissions were up 22.90% for the month, or 199 animals, compared to 2022.

Ms. Sparapani reported Adoptions and Reclaims were down for the month, while Euthanasia was for the month compared to last year. Ms. Sparapani noted Euthanasia was up due to a hoarding case in Hales Corners involving 90 cats. Ms. Sparapani also noted Adoptions already topped 4,000 animals for the year.

Ms. Sparapani reported Wisconsin Humane Society took in 34 animals, with Shelter from the Storm taking in 21 animals and Washington County Humane Society pulling 13 animals.

After discussion, a motion was made by Ms. Grill and seconded by Mr. Archambo to approve the statistical report for November 2023. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported MADACC continues to have staffing issues with shortages and employees taking vacation time.

Ms. Sparapani reported things seem to be slowing down a bit but MADACC continues to have full kennels.

**c. Supervisor's Report**

Ms. Proeber the preliminary audit was completed with no issues.

**d. Friends of MADACC Update**

Ms. Sparapani reported FOM is making changes to the board at the executive level, as they have not been very active recently. Changes will be made to turn it around and put the focus back on MADACC.

1. **Treasurer’s Report**
	1. **Financial Statements –November 2023**

Ms. Winters reported an ending balance of $3,508,021 in the General Fund for November, with $796,959 in Revenues over Expenses. Ms. Winters reported no change in Debt Service or Capital Projects.

Ms. Winters reported Revenues at 106.84% of the budget and Expenses at 83.65% of the budget for the year.

After discussion, a motion was made by Ms. Grill and seconded by Mr. Neitzke to approve the financial report for November 2023. The motion passed unanimously.

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1. **Adjournment**

There being no further business, a motion was made by Ms. Grill and seconded by Ms. Ove to adjourn the meeting of December 19, 2023, at 1:15pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager