Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of April 16, 2024 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Rebecca Grill, City of West Allis

Mr. Paul Boening, Village of Whitefish Bay

Mr. Don Schaewe, City of Milwaukee

 Mr. Michael Neitzke, City of Greenfield

Ms.Shaketa Winters, City of Milwaukee

Ms. Jackie Ove, City of South Milwaukee

**Members Absent:** Mr. Jim Archambo, City of Wauwatosa

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:01pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Neitzke to approve the minutes of the meeting held on March 19, 2024. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update - March 2024**

Ms. Sparapani reported Admissions were up 15.07% for the month, or 118 animals, compared to 2023.

Ms. Sparapani reported Reclaims were down for the month, while Adoptions were up for the month compared to last year. Transfers and Euthanasia were equivalent to last year’s numbers.

Ms. Sparapani reported Wisconsin Humane Society took in 32 animals, with Urban Cat Coalition pulling 17 animals and Shelter from the Storm taking in 13 animals.

After discussion, a motion was made by Ms. Grill and seconded by Ms. Ove to approve the statistical report for March 2024. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported more than 400 animals attended the recent vaccine clinic.

Ms. Sparapani reported on a $33,000 grant from Best Friends for life saving activities, including new foster programs.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani noted FOM sponsored the successful vaccine clinic.

1. **Treasurer’s Report**
	1. **Financial Statements - March 2024**

Ms. Winters reported a beginning General Fund balance of $3,198,876 with an ending General Fund balance for March of $3,315,639.

Ms. Winters reported Revenues at 26.86% of the budget and Expenses at 23.39% of the budget for the year.

After discussion, a motion was made by Mr. Neitzke and seconded by Ms. Grill to approve the Treasurer’s Report for March 2024. The motion passed unanimously.

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* 1. **Draft 2024 Budget Amendment**

Ms. Sparapani discussed the need for a third veterinarian on staff at MADACC. Resources to cover the added expense can be covered by using funds within the Spay/Neuter fund and Animal Medical Fund. FOM has also committed $25,000 to defray the cost to MADACC.

After discussion, a motion was made by Mr. Neitzke and seconded by Ms. Grill to advance the submitted budget amendment for full board approval. The motion passed unanimously.

1. **Adjournment**

There being no further business, a motion was made by Ms. Grill and seconded by Mr. Boening to adjourn the meeting of April 16, 2024, at 1:13pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager