Milwaukee Area Domestic Animal Control Commission

**(MADACC)**

**3839 W Burnham St**

**West Milwaukee, WI 53215**

**Phone (414) 649-8640 Fax (414) 763-6234**

**OPERATIONS COMMITTEE MINUTES**

## Meeting of May 21, 2024 – 1:00pm

Meeting Via Teleconference

**Members Present:** Ms. Rebecca Grill, City of West Allis

Mr. Paul Boening, Village of Whitefish Bay

Mr. Don Schaewe, City of Milwaukee

 Mr. Michael Neitzke, City of Greenfield

Ms.Shaketa Winters, City of Milwaukee

Mr. Jim Archambo, City of Wauwatosa

**Members Excused:** Ms. Jackie Ove, City of South Milwaukee

**Staff Present:** Ms. Karen Sparapani, Executive Director, MADACC

 Ms. Laura Proeber, Operations Manager, MADACC

1. **Roll Call**

The Microsoft Teams conference id 601 728 734# was convened at 1:01pm; roll call was taken by Ms. Proeber and members in attendance, absent and excused were noted.

1. **Public Comment**

None.

1. **Approval of Minutes**

After a brief discussion, a motion was made by Ms. Grill and seconded by Mr. Archambo to approve the minutes of the meeting held on April 16, 2024. The motion passed unanimously.

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1. **Executive Director’s Report**

**a. Statistical Update - April 2024**

Ms. Sparapani reported Admissions were up 11.69% for the month, or 113 animals, compared to 2023.

Ms. Sparapani reported Adoptions and Euthanasia were down for the month, while Reclaims and Transfers were up for the month compared to last year.

Ms. Sparapani reported Wisconsin Humane Society took in 29 animals, with Jennifer Brunner (a farm chicken rescue) pulling 17 animals and Shelter from the Storm taking in 16 animals.

After discussion, a motion was made by Ms. Archambo and seconded by Ms. Grill to approve the statistical report for April 2024. The motion passed unanimously.

**b. Operational Update**

Ms. Sparapani reported assisting Ozaukee County in a mutual aid event to handle the shutdown of Autumn Farm Sanctuary due to unsanitary conditions and animals in need of medical care. Without a humane officer in Ozaukee County, Ms. Sparapani took on the task along with a MADACC veterinarian to seize the animals on the property. As a courtesy, MADACC took in the animals as surrenders and placed them with rescue groups throughout Wisconsin.

Ms. Sparapani reported the first of two new vans has been delivered.

**c. Supervisor's Report**

Ms. Proeber had nothing to report.

**d. Friends of MADACC Update**

Ms. Sparapani reported on an upcoming second vaccine clinic, with 333 owners signed up with multiple animals.

Ms. Sparapani reported FOM will be replacing the two bulletin boards in the front lobby with kiosks for adoptions.

1. **Treasurer’s Report**
	1. **Financial Statements - April 2024**

Ms. Winters reported a beginning General Fund balance of $3,198,876 with an ending General Fund balance for April of $3,783,695.

Ms. Winters reported Revenues at 47.72% of the budget and Expenses at 31.33% of the budget for the year.

After discussion, a motion was made by Mr. Neitzke and seconded by Ms. Grill to approve the Treasurer’s Report for April 2024. The motion passed unanimously.

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1. **Adjournment**

Prior to adjournment, Mr. Schaewe announced to the board that he would be retiring from the Milwaukee Department of Neighborhood Services after 31 years and that this would be his last meeting sitting on the board for MADACC. Mr. Schaewe noted his appreciation for Karen’s leadership and her impact on the success of MADACC.

Mr. Boening also announced he would be leaving the board after the June meeting.

There being no further business, a motion was made by Ms. Winters and seconded by Ms. Grill to adjourn the meeting of May 21, 2024, at 1:23pm.  The motion passed unanimously.

Respectfully submitted,

Laura Proeber

Operations Manager